

## Step 2: Identify Stakeholder Needs

**Stakeholders** are the individuals and organizations that will be affected by the results of the assessment and may include those involved in the instructional context and those served or affected by the instructional course. In relation to student assessments, **needs** of stakeholders generally reflect the goals of the instructor, objectives of the department or university, and needs or expectations of the students. Determining stakeholder needs helps to focus the assessment process so that the results are of the greatest utility.

Use the worksheet below to identify course-related needs, and to make it easier to articulate the learning objectives of your course.

***Follow these steps when using the worksheet:***

1. Identify any goals that more than one group is likely to have. Use the fourth column to mark these with an “X” because they are probably more important.
2. Rank the questions by their importance. Assign the same rank to similar goals.
3. The top goals will usually develop into the learning objectives of the course.

## Worksheet B: Identifying Stakeholder Needs

Group	Needs	X	Rank
<b>University:</b>			
<b>Department:</b>			
<b>Instructor:</b>			
<b>Students:</b>			