

The University of Texas at Austin

General Property Deposit Refund Request

Every student enrolling for the first time at The University is required to pay a \$10.00 General Property Deposit. This deposit is eligible for refund upon request when the student leaves The University with no intention to return, provided the student has no currently due or past due outstanding balances. Any deposit not claimed after four years from the date of last attendance will be applied toward the Student Property Deposit Scholarship Fund, as allowed by the Texas Education Code, Section 54.5021(a).

Please choose one of the options and complete the form below. Refunds will be directly deposited into the student's bank account if that information has been previously provided to The University. Otherwise, they will be mailed to the local address on the student's record at the time the refund is granted. If there are any currently due or past due balances, the deposit will be applied to those amounts first, and any remaining will then be distributed to the student.

It is important to keep all addresses updated in your student record, regardless of whether or not you are currently attending school. Your UT EID and password do not expire. Directory Information updates can be made at <http://registrar.utexas.edu/services/>.

Please call Student Accounts Receivable at (512) 475-7777 if you have any questions about the General Property Deposit or how to complete this form.

Return the completed bottom portion to:

The University of Texas at Austin
Student Accounts Receivable – GPD Refunds
P.O. Box 7398
Austin, TX 78713-7398

I request a refund of my deposit.

Please donate my deposit to the
Student Property Deposit
Scholarship Fund.

Name: _____
First Middle Last

UT EID: _____

Last semester or summer session attended: _____

I hereby certify that I do not intend to return to The University of Texas at Austin, and I request that the amount of my General Property Deposit, less fines and charges, be distributed as indicated above.

Signature: _____ Date: _____