

BALANCE FORWARD CHECK

*DEFINE ACCOUNT INFO / BUDGET GROUP - GB2 Year 03 04
 Command: GB2 Account: 3012345678 Misc: _____ Month: 13_

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ME -CHARLIE'S CHOCOLATE FACTORY					Scr 1 of 9		
Ca	Ty	Pl	S	Budget/Bud Adj	BF/TR/DI/IN	En/Sc/Sa/AL	Free Balance
14	EX	02	A		682.46-		682.46-
20	EX	02	A	3,000.00	3,300.00-		300.00-
50	EX	02	A		6,126.07-		6,126.07-
51	EX	02	I				
70	EX	02	A				
71	EX	02	A				
93	IN	02	A	3,000.00-	48,070.67		45,070.67

	Expend			3,000.00	10,108.53-	.00	7,108.53-
	Income			3,000.00-	48,070.67	.00	45,070.67
	Total			.00	37,962.14	.00	37,962.14

*DEFINE ACCOUNT INFO / BUDGET GROUP - GB2 Year 04 05
 Command: GB2 Account: 3012345678 Misc: _____ Month: 14_

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ME -CHARLIE'S CHOCOLATE FACTORY					Scr 1 of 9		
Ca	Ty	Pl	S	Budget/Bud Adj	BF/TR/DI/IN	En/Sc/Sa/AL	Free Balance
09	EX	01	A				
14	EX	02	A				
20	EX	02	A				
50	EX	02	A				
70	EX	02	A				
71	EX	02	A				
93	IN	02	A		37,962.14		37,962.14

	Expend			.00	.00	.00	.00
	Income			.00	37,962.14	.00	37,962.14
	Total			.00	37,962.14	.00	37,962.14

- To double check to see if Balance Forwards worked correctly, look at the GB2 screen for the 13th month of the prior year.
- Compare this to the ending balance at the 14th month of the new fiscal year.
- If they match, balance forwards were done correctly.
- During September and October (13th month period), you will want to compare the GB2 screen for August of the prior year to make sure it matches with the 14th month of the new fiscal year.
- After Adjusted Balance Forwards, you can compare the 13th month to the 14th month.