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The University of Texas at Austin  
**STUDENT ACCOUNTS RECEIVABLE**  
MAIN BUILDING, ROOM 4 (512) 475-7777 FAX (512) 471-0212  
[www.utexas.edu/business/accounting/sar/](http://www.utexas.edu/business/accounting/sar/)

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 **Summer Registration Payment is Due** 

-  Undergraduate Deadline: May 21, 2009, at 5:00 p.m.  
 Graduate Deadline: June 5, 2009 at 5:00 p.m.

*If payment is not received by the due date, your registration will be cancelled.*

### **How do I complete my registration online?**

Go to the "My Tuition Bill" website in UT Direct and use one of the following methods to complete your registration:

- eCheck – online payment by check
- Electronic Funds Transfer
- MasterCard or Discover (subject to a 1.75% convenience fee)
- "Pay with Financial Aid" at the "View Bill" option of My Tuition Bill
- "Confirm Attendance" at the "View Bill" option of My Tuition Bill if you have a zero bill.
- Tuition Loan – link to My Tuition Loan from the My Tuition Bill website.

### **How do I complete my registration in person?**

You may make a payment at the Cashier's Office in MAI 8 Mon.-Fri. 8:30 a.m.-4:30 p.m. using:

- personal check
- cashier's check
- money order
- cash

Credit cards are not accepted at the Cashier's Office.

### **Can I pay my tuition in installments?**

The installment plan is not available during the summer session.

### **What if I'm part of the Texas Guaranteed Tuition Plan?**

- You must provide a copy of your membership ID card to Student Accounts Receivable.
- Tuition and required fees are covered; you are responsible for all other fees.
- If the amount due is zero, you must complete your registration by confirming attendance at the "My Tuition Bill" web site by 5:00 p.m. on the due date or your registration will be cancelled.

## **Tell me about loans.**

- Tuition Loans are available online at the "Tuition Loans" Web site in UT Direct. Amounts awarded are applied directly to the tuition bill.
- Cash Loans up to \$300 are available.
- Promissory Notes, required of both Tuition and Cash Loans, are signed electronically at the time the student requests the loan online.
- Interest charged is 4% per year. Repayment is due 30-90 days from the date of the promissory note. Repayment of a tuition loan by credit card is subject to a 1.75% convenience charge.
- For additional information on eligibility and other loan programs, contact the Office of Student Financial Services at (512) 475-6282.

**Tuition Exemptions/Waivers** - Several exemptions and waivers of tuition and fees are available. Check the online Course Schedule, [www.utexas.edu/student/registrar/schedules](http://www.utexas.edu/student/registrar/schedules), or the Student Accounts Receivable Web site, [www.utexas.edu/business/accounting/sar](http://www.utexas.edu/business/accounting/sar), for more information.

## **How do I know that my payment has been received?**

To verify your payment was received, go to the "My Tuition Bill" Web site in UT Direct. When your payment is posted, there will be a message on My Tuition Bill stating that your registration is complete.

## **What if my payment is returned for non-sufficient funds?**

Returned payments by check, Electronic Funds Transfer (EFT) or eCheck (for any reason) are subject to a \$25 service fee. Your registration will be cancelled if repayment is not received within 10 calendar days of notice.



### **Important Dates**

#### **May 21, 2009**

Undergraduate tuition payment due by 5:00 p.m.  
Classes will be cancelled for non-payment.

#### **May 25, 2009**

Memorial Day holiday.

#### **May 26-28, 2009**

Add/drop for summer session for students who have registered and paid.

#### **June 4, 2009**

Classes begin.

#### **June 5, 2009**

Graduate tuition payment due by 5:00 p.m.  
Classes will be cancelled for non-payment.

#### **June 9, 2009**

4th class day.  
Add bill payment due.

#### **July 9, 2009**

Last class day for first-term courses.

#### **July 10, 2009**

Registration for second-term courses.  
Undergraduate tuition payment due by 5:00 p.m.

#### **July 13, 2009**

First class day for second-term courses.

#### **July 14, 2009**

Graduate tuition bills due by 5:00 p.m.

#### **July 16, 2009**

4<sup>th</sup> class day  
Add bill payment due.

#### **August 14, 2009**

Last class day for second-term and whole-session courses.