

Example #2

Non-student non-employee, no prior payments

Begin by typing "SS1" in the Command field

```
>> Select a document or a new action and press enter to continue <<
*DEQUAL          SCHOLARSHIP/FELLOWSHIP AWARD DOCUMENT - SS1          Year 03 04
Command: SS1     SSN: _____ Misc: _____ Account: _____
=====
Status:          -- COVER SHEET --          Document ID: _____
Action:  _____ Summary: _____
Created:  / /

Sections:  _ 1. Compliance Questions
           _ 2. Student and Account Information
           _ 3. Address Selection/Check Routing
           _ 4. Payment Schedule
           _ 5. Award Comments (Optional)
           _ 6. Department Codes (Optional)          Route to Scholarship _
-----
Account Nbr.:   -   -          SSN:          -   -
Award Title :           Name:
Award Amount:           School:          Major:          Class:
Award Status:
Next Payment:           YYS: 000 Hours:          Student:
                       US Citizen:
SFS Status:   SFS Counselor:          Fee Bill Status:

-- 0 UT Austin  ----- PF1=Options ----- PF8=Exit ----- 7/08/04 06:11 PM --
```

Cover Sheet

Create a new SS1 by typing "NEW" in the Action field and a descriptive Summary.

```
>> Select a document or a new action and press enter to continue <<
*DEQUAL          SCHOLARSHIP/FELLOWSHIP AWARD DOCUMENT - SS1          Year 03 04
Command: SS1     SSN: _____ Misc: _____ Account: _____
=====
Status:          -- COVER SHEET --          Document ID: _____
Action: new Summary: Student, Straight A - Campus visit travel award_
Created:  /  /

Sections:  _ 1. Compliance Questions
           _ 2. Student and Account Information
           _ 3. Address Selection/Check Routing
           _ 4. Payment Schedule
           _ 5. Award Comments (Optional)
           _ 6. Department Codes (Optional)          Route to Scholarship _
-----
Account Nbr.:   -   -          SSN:   -   -
Award Title :          Name:
Award Amount:          School:      Major:      Class:
Award Status:
Next Payment:          YYS: 000 Hours:      Student:
                               US Citizen:
SFS Status:   SFS Counselor:      Fee Bill Status:

-- 0 UT Austin  ----- PF1=Options ----- PF8=Exit ----- 7/08/04 06:25 PM --
```

Document Created – Select Sections

When the ENTER key is pressed, *DEFINE will give a “successful creation” message at the top of the screen. Type an “X” next to all Section numbers that you wish to update. Marking all sections causes *DEFINE to advance automatically.

```
>> Creation of Document Q0SS1993708 successfully completed; continue <<
*DEQUAL          SCHOLARSHIP/FELLOWSHIP AWARD DOCUMENT - SS1          Year 03 04
Command: SS1     SSN: _____ Misc: _____ Account: _____
=====
Status: CREATED          -- COVER SHEET --          Document ID: Q0SS1993708
Action:  ____ Summary: STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWARD ____
Created: 07/08/04     ACCAR  ROBERTS, CYNTHIA A

Sections:   x 1. Compliance Questions
            x 2. Student and Account Information
            x 3. Address Selection/Check Routing
            x 4. Payment Schedule
            x 5. Award Comments (Optional)
            x 6. Department Codes (Optional)          Route to Scholarship _
-----
Account Nbr.:  -   -           SSN:      -   -
Award Title  :                               Name:
Award Amount:                               School:      Major:      Class:
Award Status: Offered
Next Payment:                               YYS: 000 Hours:      Student:
                               US Citizen:
SFS Status:   SFS Counselor:      Fee Bill Status:

-- 0 UT Austin  ----- PF1=Options ----- PF8=Exit ----- 7/08/04 06:27 PM --
```


Section 1 – Compliance Questions

Questions #2 through 6

When the ENTER key is pressed, *DEFINE will display the remaining compliance questions.

```
+-----+
| >> Please enter your Updates or a Document Action. <<
| Action:      _____ Compliance Questions                Section 1 of 5
| Document ID: Q0SS1993708 - STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWA
| -----
| 1. During the period of this award, will the recipient be appointed as a
|    (choose all that apply):  _ TA      _ AI      _ RA      X none
|
| 2. Must the recipient perform any of the following services in exchange
|    for this award (Y or N)?  _
|    *Research          *Teaching          *Grading
|    *Web Development  *Facilitating/Organizing an event  *ANY OTHER SERVICE
|
| 3. Is this a reimbursement for official university business (Y or N)?  _
| 4. Is this award for travel (Y or N)?  _
|    If Yes, is the recipient required to be a registered student? (Y or N)  _
|    Travel code for Destination: _____
|                                and Purpose:  _
| 5. If the recipient is a student, does the student have to be
|    registered full time (Y or N)?  _
| 6. This award is based on (choose at least one):
|    _ Financial need  _ Academic merit  _ Other _____
| -----
| -- 0 UT Austin  ----- PF1=Options  ----- PF8=Exit  ----- 7/08/04 06:27 PM --
```

Section 1 – Compliance Questions

Questions #2 through 6

Answer the remaining questions based on the specifics of your payment, and press the ENTER key to update the record. Our high school student is given a travel award to visit UT for recruiting purposes. See the answers that would be typical for this type of visit.

```
+-----+
| >> Record was successfully updated. <<
| Action: _____ Compliance Questions Section 1 of 5
| Document ID: Q0SS1993708 - STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWA
| -----+
| 1. During the period of this award, will the recipient be appointed as a
| (choose all that apply):  _ TA      _ AI      _ RA      X none
|
| 2. Must the recipient perform any of the following services in exchange
| for this award (Y or N)? N
| *Research      *Teaching      *Grading
| *Web Development *Facilitating/Organizing an event *ANY OTHER SERVICE
|
| 3. Is this a reimbursement for official university business (Y or N)? N
| 4. Is this award for travel (Y or N)? Y
| If Yes, is the recipient required to be a registered student? (Y or N) N
| Travel code for Destination: TXAUS AUSTIN , TX
| and Purpose: 06 Site or field visit.
| 5. If the recipient is a student, does the student have to be
| registered full time (Y or N)? N
| 6. This award is based on (choose at least one):
| _ Financial need  X Academic merit  _ Other _____
| -----+
-- 0 UT Austin  ----- PF1=Options  ----- PF8=Exit  ----- 7/08/04 06:27 PM --
```

Section 2 – Student and Account Information

When the ENTER key is pressed again, *DEFINE will advance to Section 2. Enter the recipient's SSN and press ENTER. *DEFINE will prompt the next required action at the top of the screen – in this case, the SSN is not in our files, so a name must be entered. After entering the awardee's name, also enter the award amount, expiration date, and account number. Also enter any award title information (if your department requires this information) in the blank lines:

```
+-----+
| >> Please enter the awardee's name. <<
| Action:      _____ Student and Account Information      Section 2 of 5
| Document ID: Q0SS1993708 - STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWA
| -----+
| SSN:        066339442 +
| Name:  Prefix First           Middle           Last           Suffix
|             _____
|
| Total Award Amount: _____
|
| Award Amount by Semester:
|                   Fall   ( _ ) _____
|                   Spring ( _ ) _____
|                   Summer ( _ ) _____
| Offer Expiration Date (MMDDYY):
| Account Number: _____ Related Account:
| Account Title:
| Award Title: _____
|
| _____
| _____
|
| Special Purpose: _   Travel Y   Academic Competitive (Y/N): N
+-----+
```

Section 2 – Student and Account Information

After all information has been typed in, press the ENTER key. Once the ENTER key is pressed, *DEFINE will display a “successful update” message at the top of the screen.

```
+-----+
| >> Record was successfully updated. <<
| Action:      _____ Student and Account Information      Section 2 of 5
| Document ID: Q0SS1993708 - STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWA
|-----+
| SSN:      066339442 +                               Awardee is a UT Employee:  N
| Name:  Prefix First           Middle           Last           Suffix
|         _____ Straight _____ A. _____ Student _____
|
| Total Award Amount:           75.00 +
|
| Award Amount by Semester:
|                               Fall   ( _ ) _____
|                               Spring ( _ ) _____
|                               Summer ( _ ) _____
| Offer Expiration Date (MMDDYY): 081604
| Account Number:      3000000070 + Related Account:
| Account Title:      Rapoport Service Scholarship
| Award Title:      Fellowship/Scholarship Award _____
|                               Pocket Money For Mileage And Meals To _____
|                               Visit The Super Duper Program At Ut _____
| Special Purpose:  _   Travel Y   Academic Competitive (Y/N):  N
+-----+
-- 0 UT Austin  ----- PF1=Options ----- PF8=Exit ----- 7/08/04 06:27 PM --
```

Section 2 – Student and Account Information

When the ENTER key is pressed again, *DEFINE will display a GGS screen to add a “vendor record” (PS1 screen update) so that payment address information can be established. Type “NEW” in the Action field.

```
+-----+
|
| Status: _____ Document ID: _____
| Action: ____ Summary: 040708 DEPT VENDOR ID REQUEST _____
| Created: 07/08/04 by ACCAR -
|
| VENDOR INFORMATION
| Vendor ID: 20663394425
| Vendor Primary Name: Student, Straight A.
| Other Name: _____
| Non-Post Office Info: _____
| Postal Address: _____
|
| City: _____ State: __ Zip: _____
| Phone: _____ Fax: _____ Country Code: __
|
+-----+
```

Section 2 – Student and Account Information

In this example, our visiting student is a citizen of Japan, and the vendor information is entered with a foreign address. This foreign address format is the same format required in the GGV command when an AP VID is set up. A U.S. address would have been entered in the Postal Address field with the US city, state, and zip code instead. Press the ENTER key after all information has been entered. The status will now change to “CREATED.”

```
+-----+
| >> Update to document Q0GGS999970 successfully completed; continue << |
| Status: CREATED Document ID: Q0GGS999970 |
| Action: ____ Summary: 040708 DEPT VENDOR ID REQUEST_____ |
| Created: 07/08/04 by ACCAR - ROBERTS, CYNTHIA A |
| |
| VENDOR INFORMATION |
| Vendor ID: 20663394425 |
| Vendor Primary Name: Student, Straight A. |
| Other Name: IN CARE OF MAMA AND PAPA_____ |
| Non-Post Office Info: JAPAN HIGH SCHOOL FOR GENIUSES_____ |
| 14 YOSHIDA KAWHARA-CO_____ |
| Postal Address: SAKYO-KU, 606-8305_____ |
| |
| City: KYOTO_____ State: -- Zip: _____ |
| Phone: _____ Fax: _____ Country Code: JA |
| |
+-----+
```

Section 2 – Student and Account Information

Press the ENTER key one more time to prompt the *DEFINE message:

>> Select a document or a new ACTION and press ENTER to continue <<

```
+-----+
| >> Select a document or a new ACTION and press ENTER to continue << |
| Status: CREATED                               Document ID: Q0GGS999970 |
| Action:   ___ Summary: 040708 DEPT VENDOR ID REQUEST_____ |
| Created: 07/08/04 by ACCAR - ROBERTS, CYNTHIA A |
|
| VENDOR INFORMATION |
|   Vendor ID: 20663394425 |
| Vendor Primary Name: Student, Straight A. |
|   Other Name: IN CARE OF MAMA AND PAPA_____ |
| Non-Post Office Info: JAPAN HIGH SCHOOL FOR GENIUSES_____ |
|                   14 YOSHIDA KAWHARA-CO_____ |
| Postal Address: SAKYO-KU, 606-8305_____ |
|
|                   City: KYOTO_____ State: -- Zip: _____ |
| Phone: _____ Fax: _____ Country Code: JA |
|
+-----+
```

Section 2 – Student and Account Information

Type “APP” in the Action field. Press the ENTER key once.

```
+-----+
| >> Select a document or a new ACTION and press ENTER to continue << |
| Status: CREATED                               Document ID: Q0GGS999970 |
| Action:  app  Summary: 040708 DEPT VENDOR ID REQUEST _____ |
| Created: 07/08/04 by ACCAR - ROBERTS, CYNTHIA A |
| |
| VENDOR INFORMATION |
| Vendor ID: 20663394425 |
| Vendor Primary Name: Student, Straight A. |
| Other Name: IN CARE OF MAMA AND PAPA _____ |
| Non-Post Office Info: JAPAN HIGH SCHOOL FOR GENIUSES _____ |
| 14 YOSHIDA KAWHARA-CO _____ |
| Postal Address: SAKYO-KU, 606-8305 _____ |
| |
| City: KYOTO _____ State: -- Zip: _____ |
| Phone: _____ Fax: _____ Country Code: JA |
| |
+-----+
```

Section 2 – Student and Account Information

***DEFINE will generate a “successful update” message at the top of the screen.**

```
+-----+
| >> Update to document Q0GGS999970 successfully completed; continue << |
| Status: CREATED Document ID: Q0GGS999970 |
| Action: APP Summary: 040708 DEPT VENDOR ID REQUEST _____ |
| Created: 07/08/04 by ACCAR - ROBERTS, CYNTHIA A |
|
| VENDOR INFORMATION |
| Vendor ID: 20663394425 |
| Vendor Primary Name: Student, Straight A. |
| Other Name: IN CARE OF MAMA AND PAPA _____ |
| Non-Post Office Info: JAPAN HIGH SCHOOL FOR GENIUSES _____ |
| 14 YOSHIDA KAWHARA-CO _____ |
| Postal Address: SAKYO-KU, 606-8305 _____ |
|
| City: KYOTO _____ State: -- Zip: _____ |
| Phone: _____ Fax: _____ Country Code: JA |
+-----+
```

Section 2 – Student and Account Information

Press ENTER one more time, and the status will change from “CREATED” to “PENDING.” *DEFINE will generate an information message at the top of the screen:

>> Document is now at desk GGS in AC - ACCOUNTS PAYABLE <<

Press the ENTER key again to advance to the address selection screen.

```
+-----+
| >> Document is now at desk GGS in AC - ACCOUNTS PAYABLE <<
| Status: PENDING                               Document ID: Q0GGS999970
| Action:    Summary: 040708 DEPT VENDOR ID REQUEST
| Created: 07/08/04 by ACCAR - ROBERTS, CYNTHIA A
|
| VENDOR INFORMATION
|       Vendor ID: 20663394425
|       Vendor Primary Name: Student, Straight A.
|       Other Name: IN CARE OF MAMA AND PAPA
| Non-Post Office Info: JAPAN HIGH SCHOOL FOR GENIUSES
|                       14 YOSHIDA KAWHARA-CO
|       Postal Address: SAKYO-KU, 606-8305
|
|                       City: KYOTO           State: -- Zip:
|       Phone:           Fax:           Country Code: JA
+-----+
```

Section 2 – Student and Account Information

***DEFINE will generate an information screen, which will state:**

>>GGS vendor address: Q0GGS999970 has been requested.<<

Verify the accuracy of the address information and note the GGS doc ID.

You must now send the normal documents to the Scholarship Desk (Non-student Eligibility Form with related documents). Approval of the SS1 cannot be made by the document creator until the GGS has been approved by the Scholarship Desk.

```
+-----+
| >>GGS vendor address: Q0GGS999970 has been requested.<< |
| Action:      _____ Address Selection/Check Routing      Section 3 of 5 |
| ----- |
| VID: 2 066339442 5 _____ Name: Student, Straight A. |
| |
| GGS      Addr Line 1: JAPAN HIGH SCHOOL FOR GENIUSES |
|          Addr Line 2: 14 YOSHIDA KAWHARA-CO |
|          City/St/Zip: KYOTO          -- |
|          Phone: ( 0 ) - |
| |
| Note: SS1 cannot be approved by creator until GGS is approved by the |
|       Scholarship Desk. Send Non-Student Eligibility verification form |
|       and required supporting documents to the Scholarship Desk in the |
|       Office of Accounting, please reference pending GGS doc ID # |
| |
| Check Pick Up: _ |
+-----+
```


Section 4 – Payment Schedule

Schedule your payments. The “Date” will be the check print date or the date that the ACH is scheduled to go out to the payee’s bank account (funds are available 2 business days later). You can use the “Hold” feature to prevent release of the funds until you verify that the recipient has performed all expected actions required prior to release of the award payment.

```
+-----+
| >> Record was successfully updated <<
| Action:      _____ Payment Schedule                Section 4  of 5
| Document ID: Q0SS1993708  Award Amt:      75.00    Unpaid Bal:      75.00
|-----+
| To schedule payments, you may:
| 1.  Manually type in the payment schedule below (or)
| 2.  Use the automatic scheduling feature by typing an "X" here:  _
|-----+
|   St Hd   Payment Amt  Date Date Pd Mail   Address           City   St Zip
| 1)  _ _           75.00 072004
| 2)  _____
| 3)  _____
| 4)  _____
| 5)  _____
| 6)  _____
| 7)  _____
| 8)  _____
| 9)  _____
| 10) _____
| 11) _____
| 12) _____
|-----+
-- 0 UT Austin  ----- PF1=Options ----- PF8=Exit ----- 7/08/04 07:17 PM --
```

Section 4 – Payment Schedule

In this example, the genius student's payment is held until he sends a thank you letter to the department, acknowledging his appreciation for the generous \$75 to cover his travel expenses from Japan. Press the ENTER key again to advance to the next Section – Award Comments.

```
+-----+
| >> Record was successfully updated <<
| Action:      _____ Payment Schedule                Section 4  of 5
| Document ID: Q0SS1993708  Award Amt:      75.00    Unpaid Bal:      75.00
|-----+
| To schedule payments, you may:
| 1. Manually type in the payment schedule below (or)
| 2. Use the automatic scheduling feature by typing an "X" here:  _
|-----+
|   St Hd   Payment Amt  Date Date Pd Mail   Address           City   St Zip
| 1) H L           75.00 072004
| 2)
| 3) _____
| 4) _____
| 5) _____
| 6) _____
| 7) _____
| 8) _____
| 9) _____
| 10) _____
| 11) _____
| 12) _____
|-----+
-- 0 UT Austin  ----- PF1=Options ----- PF8=Exit ----- 7/08/04 07:17 PM --
```

Section 5 – Award Comments

In this example, the creator of the document can enter any information relevant to the terms of the award. After ENTER is pressed, the record is updated. Press ENTER again after all updates to advance to the next Section – Department Codes.

```
+-----+
| >> Record was successfully updated <<
| Action:   _____ Award Comments                Section 5 of 5
|           -----
| Document ID:      Q0SS1993708
| Document Summary:  STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWARD
| -----
| Straight A. must send a thank you note before the hold can be removed and A
| the payment is released. check to see if he wants to update the payment Ad
| information with ACH information with the Scholarship Desk prior to the Add
| payment date. ACH info must be received at least a week prior to the Added
| payment to enabled for the first ACH payment. Added by: ACCAR 07/08/04_____
| note to self - I can't erase anything after I type this comment and it will
| show my logon id, so I'll probably be kind of careful about the notes I'll
| type in the future! Added by: ACCAR 07/08/04_____
| _____
| _____
| _____
| _____
| _____
| _____
+-----+
-- 0 UT Austin  ----- PF1=Options ----- PF8=Exit ----- 7/08/04 07:17 PM --
```


Cover Sheet

The document will now show an "X" next to all Sections with information. Since the document is in "CREATED" status, type "VER" in the Action field before approving the document to verify the accuracy of the document.

>> Select a new action or mark a section to Update <<

*DEQUAL SCHOLARSHIP/FELLOWSHIP AWARD DOCUMENT - SS1 Year 03 04

Command: SS1 SSN: _____ Misc: _____ Account: _____

=====
Status: CREATED -- COVER SHEET -- Document ID: Q0SS1993708

Action: _____ Summary: STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWARD _____

Created: 07/08/04 ACCAR ROBERTS, CYNTHIA A

Sections: X _ 1. Compliance Questions
X _ 2. Student and Account Information
X _ 3. Address Selection/Check Routing
X _ 4. Payment Schedule
X _ 5. Award Comments (Optional)
_ 6. Department Codes (Optional) Route to Scholarship _

Account Nbr.: 30-0000-0070 +

SSN: 066-33-9442 +

Award Title : Fellowship/Scholarship Award

Name: Student, Straight A.

Award Amount: \$ 75.00 +

School: Major: Class:

Award Status: Offered

Next Payment: 072004

YYS: 046 Hours: Student: N

US Citizen: Y

SFS Status: SFS Counselor: Fee Bill Status: Status Unknown

-- 0 UT Austin ----- PF1=Options ----- PF8=Exit ----- 7/08/04 07:31 PM --

Cover Sheet

Press ENTER to accept the "VER" Action.

>> Select a new action or mark a section to Update <<

*DEQUAL SCHOLARSHIP/FELLOWSHIP AWARD DOCUMENT - SS1 Year 03 04
Command: SS1 SSN: _____ Misc: _____ Account: _____

=====
Status: CREATED -- COVER SHEET -- Document ID: Q0SS1993708
Action: ver Summary: STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWARD____
Created: 07/08/04 ACCAR ROBERTS, CYNTHIA A

Sections: X _ 1. Compliance Questions
X _ 2. Student and Account Information
X _ 3. Address Selection/Check Routing
X _ 4. Payment Schedule
X _ 5. Award Comments (Optional)
_ 6. Department Codes (Optional) Route to Scholarship _

Account Nbr.: 30-0000-0070 + SSN: 066-33-9442 +
Award Title : Fellowship/Scholarship Award Name: Student, Straight A.
Award Amount: \$ 75.00 + School: Major: Class:
Award Status: Offered
Next Payment: 072004 YYS: 046 Hours: Student: N
US Citizen: Y
SFS Status: SFS Counselor: Fee Bill Status: Status Unknown

-- 0 UT Austin ----- PF1=Options ----- PF8=Exit ----- 7/08/04 07:31 PM --

Cover Sheet

If you try to approve the document by typing "APP" in the Action field, THEN

>> Data verification has been completed <<

*DEQUAL SCHOLARSHIP/FELLOWSHIP AWARD DOCUMENT - SS1 Year 03 04
Command: SS1 SSN: _____ Misc: _____ Account: _____

=====
Status: CREATED -- COVER SHEET -- Document ID: Q0SS1993708
Action: app Summary: STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWARD____
Created: 07/08/04 ACCAR ROBERTS, CYNTHIA A

Sections: X _ 1. Compliance Questions
X _ 2. Student and Account Information
X _ 3. Address Selection/Check Routing
X _ 4. Payment Schedule
X _ 5. Award Comments (Optional)
_ 6. Department Codes (Optional) Route to Scholarship _

Account Nbr.: 30-0000-0070 + SSN: 066-33-9442 +
Award Title : Fellowship/Scholarship Award Name: Student, Straight A.
Award Amount: \$ 75.00 + School: Major: Class:
Award Status: Offered
Next Payment: 072004 YYS: 046 Hours: Student: N
US Citizen: Y
SFS Status: SFS Counselor: Fee Bill Status: Status Unknown

-- 0 UT Austin ----- PF1=Options ----- PF8=Exit ----- 7/08/04 07:39 PM --

Cover Sheet

If you forgot the doc ID# of the GGS document, place an "X" in Section 3 to go to --

>> Data verification errors found - Document was NOT APPROVED <<

*DEQUAL SCHOLARSHIP/FELLOWSHIP AWARD DOCUMENT - SS1 Year 03 04
Command: SS1 SSN: _____ Misc: _____ Account: _____

=====
Status: CREATED -- COVER SHEET -- Document ID: Q0SS1993708
Action: _____ Summary: STUDENT, STRAIGHT A - CAMPUS VISIT TRAVEL AWARD _____
Created: 07/08/04 ACCAR ROBERTS, CYNTHIA A

Sections: X _ 1. Compliance Questions
X _ 2. Student and Account Information
X x 3. Address Selection/Check Routing
X _ 4. Payment Schedule
X _ 5. Award Comments (Optional)
_ 6. Department Codes (Optional) Route to Scholarship _

Account Nbr.: 30-0000-0070 + SSN: 066-33-9442 +
Award Title : Fellowship/Scholarship Award Name: Student, Straight A.
Award Amount: \$ 75.00 + School: Major: Class:
Award Status: Offered
Next Payment: 072004 YYS: 046 Hours: Student: N
US Citizen: Y
SFS Status: SFS Counselor: Fee Bill Status: Status Unknown

-- 0 UT Austin ----- PF1=Options ----- PF8=Exit ----- 7/08/04 07:44 PM --

