

University Charter School

The University of Texas at Austin

Acceptable Use Policy

DISCLAIMER OF LIABILITY

- The District shall not be liable for the users' inappropriate use of computer hardware and software or violations of copyright restrictions, users' mistakes or negligence, or costs incurred by users.
- The District will not be responsible for damages suffered, such as loss of data resulting from hard disk corruption, virus infected systems, or user's errors or omissions.
- The IT department employees will oversee UCS computer systems.
- UCS computers will be used for administrative purposes consistent with the District's mission and goals.

IMPORTANT NOTE: Connecting to unsecured wireless networks (WiFi) can result in virus infections, hacking, and data theft. If you connect to an unsecured wireless network, any data on your computer is subject to the actions described. When accessing UT or UCS resources, you must use the VPN Client when connecting to unsecured wireless networks.

MONITORED USE

- UCS computer usage shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use of hardware and software for educational and/or administrative purposes.

COPYRIGHT

- Single license software or data may not be placed on more than one (1) computer at a time without permission from the holder of the copyright.

INDIVIDUAL USER RESPONSIBILITIES

The following standards will apply to all individuals who utilize University Charter School equipment and resources. Users who violate these standards may be subject to disciplinary action in accordance with District policies and/or administrative regulations.

Computer Use Conduct

1. **Users may not knowingly install unauthorized programs on to UCS computers.** Actions such as these are against The University of Texas at Austin policies. Examples include Yahoo and AOL email programs, Internet tool bars, music downloading programs (iTunes), screensavers, free Internet games and programs, etc... IT department employees will remove these types of programs upon regular maintenance and document such instances. Programs such as described are harmful to computer systems and can cause irreversible damage to equipment, data, and the District network(s).
2. **Computer equipment is not meant for personal use.** The IT department is not responsible for providing technical service for programs or recovering data that is not related to UCS business.

3. **UCS computers may not be used for illegal purposes, in support of illegal activities, or for any other activity prohibited by District Policy.**
4. **Do not give others an account on your multi-user computer** (i.e., a computer that allows one or more people to log on at the same time) that is connected to the campus network. This activity gives those other people access to UT Austin computer resources, which is against information technology policy.
5. **Do not share individual passwords with others.** You will be held responsible for any and all activities performed with your user-specific password and computer account.
6. **Computer equipment assigned to you is your responsibility.** Damage caused to equipment assigned to you, whether done on purpose or due to neglect, will be documented and reported.

Vandalism Prohibited

- Any attempt to harm or destroy District equipment or materials, or data of another user is prohibited. Deliberate attempts to compromise, degrade, alter programs or settings, or disrupt system performance may be viewed as violations of District policies and administrative regulations and, possibly, as criminal activity under applicable state and federal laws. Vandalism, as defined, could result in the cancellation of computer use privileges, require reimbursement for costs associated with computer restoration, hardware, or software costs; and could potentially result in the termination of employment with The University of Texas at Austin/University Charter School system.

USER LIABILITY

- All computer systems and resources are the property of the University Charter School. Users may be held responsible for any damage to resources purposely caused by the user.

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I have read the University Charter School Acceptable Use Policy and agree to abide by its provisions. In consideration for the privilege of using University Charter School computer equipment, I hereby release the University Charter School, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my misuse of, or inability to use, the computer equipment, including, without limitation, the type of damages identified in the District's policy and administrative regulations.

I understand that I will be held accountable for all activities performed on UCS computers.

I understand that access to UCS computers is designed for educational and administrative purposes and recognize the consequences for misuse of such equipment.

Name (printed): _____

Signature: _____

Date: _____