University Extension Registration Form

CHECK ONE ☐ Spring ☐ Summer ☐ Fall

(ONE FORM PER SEMESTER. PLEASE COPY IF YOU NEED MORE.)

Office use only

Last name

First name MI

Other last names

- -

Social Security Number*

OR

UT EID

If you already have a UT EID, you may use that in lieu of SSN. If you do not have a UT EID, please provide your SSN, so we can process your registration and generate an EID for you that you may use for future transactions with UT. Giving your (SSN) is secure; we do not give it to anyone else. Providing it helps integrate your records with UT.

Ethnicity* ☐

1 - White
2 - American Indian
3 - Black
4 - Asian
5 - Hispanic
6 - Other

Address

County

City State Zip

e-mail

Date of Birth* ☐☐/☐☐/☐☐☐☐ MO DAY YEAR

Gender* M or F

Work Phone

Home Phone

Citizenship ☐

1 - U.S. Citizen
2 - Non-U.S. Citizen
3 - Permanent Resident

If you are not a U.S. citizen, what is your country of citizenship? _____

While taking Extension courses, will you be simultaneously enrolled at UT-Austin? _____

Elsewhere? _____

Where? _____

UT Students

Students simultaneously enrolled in regular UT-Austin courses must have the signature of their Dean's Office to register for Extension courses. Graduate students must have the Graduate Dean's signature. International students must also have the signature of the International Office.

Dean's signature

College

International Office

Currently on UT financial aid? **YES** ◯ **NO** ◯

Current member of Tx Exes? **YES** ◯ **NO** ◯

Highest degree held ☐

1 - HS diploma or GED
2 - Associate's Degree
3 - Some college
4 - Bachelor's degree
5 - Master's degree
6 - Law Degree
7 - Other _____
8 - PhD

Have you ever been enrolled in regular UT-Austin Courses?_____
Date First Attended?_____
Have you ever been enrolled in Univeristy Extension courses?_____ Date Last attended?_____ If no, did someone refer you?
Referral Name_____
Referral Tel/E-mail_____

Are you currently on scholastic or disciplinary dismissal at any college or university? YES ◯ NO ◯
If yes, you are not eligible to enroll in University Extension courses. If you are unsure of your academic status at another school, you should contact that institution's registrar. A student on probation may enroll.

COURSES (please print) ALL PREREQUISITES MUST BE HONORED

COURSE NUMBER and TITLE	TIME	Letter grade	Pass/ Fail	Audit	TOTAL COURSE FEE	EXTENSION USE ONLY: Unique No.	CHECK/AUTH #	Invoice No.
					$			
					$			
					$			
					$			
Alternate courses:					$			
					$			
				Late Fee	$			
				Library Fee	$			
				Optional Fee	$			

NOTE: A LATE FEE OF $40 IS ASSESSED AFTER THE REGULAR REGISTRATION PERIOD ENDS. WE STRONGLY ENCOURAGE YOU TO NAME AN ALTERNATE COURSE OR COURSES.

NOTE: THE LAST DAY TO APPLY FOR A FULL REFUND (MINUS A $40 ADMINISTRATIVE FEE) IS LISTED IN THE CALENDAR OF THE CURRENT COURSE BULLETIN AND ON OUR WEBSITE. PLEASE SEE UNIVERSITY EXTENSION POLICIES FOR EXPLANATION OF REFUND PROCESS.

*Your completion of social security number, date of birth, gender, and ethnicity is voluntary. By completing these items you will help University Extension track your records accurately. Giving your (SSN) is secure; we do not give it to anyone else. Providing it helps to integrate your records with UT.

Payment method: Credit card: Visa ◯ Mastercard ◯ Discover ◯

Credit card number. Please include expiration date.

Card number Expiration date

Printed name of cardholder

Authorized signature

College Attendance

If you have submitted THEA documentation to our office before, you only need to sign the bottom of the registration form.

Please list below schools you have attended. Be sure to include dates attended and any degrees earned.

SCHOOL	DATES ATTENDED	HOURS Earned	DEGREE(S)	NAME, IF DIFFERENT, AT TIME OF ATTENDANCE

THEA Status

The Texas Higher Education Assessment (THEA formerly TASP) is a basic skills testing and remediation program required at all public colleges and universities in Texas when taking courses for academic credit. **Please read the following carefully.**

I have taken the THEA test and have a below-passing score in the area(s) of : _____, and I am currently enrolled in remediation at: _____.
(Please notify the University Extension office as soon as possible if you will be required to enroll in remediation while taking Extension courses.)

☐ I am exempt from taking the THEA test based on the following:

- ☐ I am registering on an audit basis for no credit.
- ☐ Based on standardized test scores (SAT, ACT, or TAAS). (See the "THEA" section of the bulletin to determine whether or not you have exempting scores.)
- ☐ I am a "temporary student" under the definition of Texas Higher Education Coordinating Board (Call office for more information.)
- ☐ I have previously attended an institution of higher education and have been determined to have met readiness standards by that institution.
- ☐ I am enrolling in a certificate program of one year or less.
- ☐ I am serving on active military duty and hve been serving for at least three years preceding enrollment.
- ☐ On or after August 1, 1990, I was honorably discharged, retired, or released from active military duty.
- ☐ I am a non-degree-seeking or non-certificate-seeking student.

☐ I have taken the THEA test and passed all three subtests. Date of test (month/year): _____

For mail-in registration, mail to:
University Extension
P.O. Box 7637
Austin, TX 78713-7637

I understand that in order to enroll in University Extension credit classes I must comply with the laws and policies of the Texas Higher Education Assessment (THEA.) I attest that I am eligible to enroll in credit classes and that I am currently in compliance with THEA regulations based on the following (check all boxes that apply):

I certify that all the information completed in this registration form is complete and accurate to the best of my knowledge. I also certify that I have read and understand all the stipulations stated on this registration form and in the University Extension policies. I understand that any misrepresentation or false information given may result in disenrollment, without refund, from University Extension courses. I hereby give authorization to obtain information concerning my THEA status from any institution necessary.
I understand that, once I have submitted this form, no refund will be given after the "No Refund" date listed in the Policies section of the current Course Bulletin unless University Extension cancels the course. I understand that all transfers from one course to another, and the application of the fee for the original course to a substitute course, will be granted only at the Director's discretion, based on program financial considerations.

Student Signature Date

Notice Concerning Your Information

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It also gives you the right to request a copy of that information; and to have The University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, PO Box 8179, Austin, Texas, 78713 (email:cfo@www.utexas.edu).