



**WHO MAY USE THE THOMPSON CONFERENCE CENTER?**

Organizations and individuals sponsoring educational, not-for-profit programs.

**WHEN IS THE CENTER AVAILABLE?**

**Facility Hours:**

7:30 a.m. - 10:00 p.m. daily except major holidays

**Office Hours:**

7:30 a.m. - 5:00 p.m. Monday - Friday

**Under The Oaks Café:**

Open for breakfast, lunch, & snacks

7:30 a.m. - 3:00 p.m. Monday - Friday

**Dining Room:** Available for dinner or receptions

6:00 p.m. - 10:00 p.m. daily

8:00 a.m. - 10:00 p.m. weekends except major holidays

**HOW CAN YOU RESERVE SPACE AT THE CENTER?**

**Day:**

8:00 a.m. - 5:00 p.m.

**Half Day:**

8:00 a.m. - noon

**or** 1:00 p.m. - 5:00 p.m.

**or** 6:00 p.m. - 10:00 p.m.

**Full Day:**

8:00 a.m. - 10:00 p.m.

**WHAT IF YOU MUST CANCEL?**

Thirty calendar days prior to program date, TCC will charge 50 percent of room fee. Five calendar days prior to program, TCC will charge 100 percent of room fee.

	Day	Half Day	Full Day	Classroom	Groups	Hollow Square	U Shape	Square Footage
<b>CONFERENCE ROOMS</b>								
1.124	\$195	\$140	\$265	34	NA	NA	NA	NA
1.126	\$160	\$115	\$215	30	30	30	21	738
2.102	\$270	\$195	\$360	192	192	64	44	2640
2.108	\$100	\$70	\$140	20	20	20	16	622
2.110	\$220	\$155	\$295	60	60	42	33	1266
2.120	\$255	\$175	\$340	80	72	48	42	1704
2.122	\$220	\$155	\$295	60	54	36	30	1008
3.102	\$285	\$205	\$385	192	192	64	44	2640
3.108	\$180	\$125	\$250	40	32	28	20	1237
3.110	\$180	\$125	\$250	40	32	28	20	1237
3.120	\$180	\$125	\$250	36	32	28	20	1082
3.122	\$220	\$155	\$295	60	54	42	33	1008
<b>AUDITORIUM, DINING AREA, LOBBY, &amp; PATIO</b>								
1.110	\$400	\$280	\$545	230	NA	NA	NA	NA
Dining Room	\$270	\$195	\$365	150/230	NA	NA	NA	NA
Lobby (Reception Only)	\$170	\$120	\$230	125	NA	NA	NA	NA
Patio	\$110	\$75	\$150	40	NA	NA	NA	NA

⤴ Rates effective starting September 1, 2008. Room rates are subject to change. ⤵