

V. Course Requirements:

1. Class Attendance/ Participation: **Attendance** is important since this is a language course. The first three absences will be excused and each absence thereafter will subtract 0.5 points. Absence due to medical emergency can be excused with an official proof such as a doctor's notice, etc. **Class Participation** reflects how well you are prepared for the class and how cooperative you are in class activities.

2. Homework will be given six times mostly on a biweekly basis. Homework will be previously posted on Blackboard and a notice will be emailed to you along with its document files. Due date for each homework is marked in the tentative course schedule table on p. 3. If you cannot come to class on the due date, you can either submit it via e-mail to the instructor or leave it in the drop box on the door of the instructor's office. Homework will be graded based on completion. Late homework will be accepted up to two weeks after the due date and will get only 50% of its full credit. If anybody has any technical problems downloading and printing out homework from Blackboard, ask for a hard copy to the instructor.

3. Quizzes (퀴즈) will be given six times on the designated class days in the Course Schedule. The details about the contents of quizzes will be provided on a separate paper in class. The lowest scored quiz for each student will be dropped at the end of the semester to calculate the final grade.

4. Exams

(a) Midterm Exams: A Mid-term Writing Exam and a Mid-term Reading Exam will be given in the 8th week, each covering 10 % of the final grade respectively.

(b) Final Exam is a Combined Written Exam with a Reading Part and a Writing Part, covering 25% of the final grade. It will be given at the designated time and location scheduled by the University during the official final exam period. **The official final exam time for this class is tentatively scheduled on Monday, December 15, 2:00-5:00 pm and the location will be announced approximately one month before the end of the semester.**

5. Final Oral Presentation will be given in the last week of the semester which will cover 15% of the final grade. The details of preparation of the presentation will be provided in class.

6. Makeup Policy: Any missed quizzes and exams should be taken no later than two weeks of the designated day and only 50% of the credit will be accepted.

7. All the announcements about the course and class information, class materials and assignments will be posted on **Blackboard**. Please make sure to check **Blackboard** regularly. You can find support in using Blackboard at the ITS Help Desk at 475-9400, Monday through Friday, 8 a.m. to 6 p.m., so plan accordingly.

VI. Tentative Course Schedule: ***This syllabus represents my current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected.*

Dates and Lessons	Monday 월요일	Wednesday 수요일	Friday 금요일
Week 1 Intro, Placement, Warm-up		8/27 Class begins	8/29
Week 2 결혼 (Marriage)	9/1 노동절 휴강 Labor Day Holiday	9/3	9/5
Week 3 결혼 (Marriage)	9/8	9/10 퀴즈 # 1(Quiz #1)	9/12 HW#1 due
Week 4 문화 차이 (Cultural Differences)	9/15	9/17	9/19
Week 5 문화 차이 (Cultural Differences)	9/22	9/24 퀴즈 #2(Quiz #2)	9/26 HW#2 due
Week 6 전공과 직업 (Majors & Jobs)	9/29	10/1	10/3
Week 7 전공과 직업 (Majors & Jobs)	10/6	10/8 퀴즈 #3(Quiz #3)	10/10 HW#3 due
Week 8 Mid-terms 중간 시험	10/13 Mid-term Reading	10/15 Mid-term Writing	10/17
Week 9 요리 (Cooking)	10/20	10/22	10/24
Week 10 요리 (Cooking)	10/27	10/29 퀴즈#4(Quiz #4)	10/31
Week 11 분실물 (Lost Item)	11/3 HW#4 due	11/5	11/7
Week 12 분실물 (Lost Item)	11/10	11/12 퀴즈#5(Quiz #5)	11/14
Week 13 선물 (Gifts)	11/17 HW#5 due	11/19	11/21 추수감사절 휴강 Thanksgiving Holiday
Week 14 선물 (Gifts)	11/24	11/26 퀴즈 #6(Quiz #6)	11/28
Week 15 Review/ Oral Final	12/1 HW#6 due	12/3 * Oral Final Presentation	12/5 * Oral Final Presentation

*** Final Exam (Written) during official final exam period**
Time (Tentative): Monday, December 15, 2:00-5:00 pm
Location: TBA

Notes

* Academic Integrity

University of Texas Honor Code

The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the university is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community.

Each student in this course is expected to abide by the University of Texas Honor Code. **[See the UT Honor Code above.]** Any work submitted by a student in this course for academic credit will be the student's own work. For this course, collaboration is allowed in the following instances: *group work in the classroom and the Oral final presentation work.*

You are encouraged to study together and to discuss information and concepts covered in lecture and the sections with other students. You can give "consulting" help to or receive "consulting" help from such students. However, this permissible cooperation should never involve one student having possession of a copy of all or part of work done by someone else, in the form of an e mail, an e mail attachment file, a diskette, or a hard copy. Should copying occur, both the student who copied work from another student and the student who gave material to be copied will both automatically receive a zero for the assignment. Penalty for violation of this Code can also be extended to include failure of the course and University disciplinary action.

During examinations, you must do your own work. Talking or discussion is not permitted during the examinations, nor may you compare papers, copy from others, or collaborate in any way. Any collaborative behavior during the examinations will result in failure of the exam, and may lead to failure of the course and University disciplinary action.

* By UT Austin policy, you must notify me of your pending absence at least fourteen days prior to the date of observance of a religious holy day. If you must miss a class, an examination, a work assignment, or a project in order to observe a religious holy day, you will be given an opportunity to complete the missed work within a reasonable time after the absence.

*In accordance with section 51.9111 of the Texas Education Code, a student is excused from attending classes or engaging in other required activities, including exams, if he or she is called to active military service of a reasonably brief duration. The student will be allowed a reasonable time after the absence to complete assignments and take exams.

* All students should become familiar with the University's official e-mail student notification policy. It is the student's responsibility to keep the University informed as to changes in his or her e-mail address. Students are expected to check e-mail on a frequent and regular basis in order to stay current with University-related communications, recognizing that certain communications may be time-critical. It is recommended that e-mail be checked daily, but at a minimum, twice per week. The complete text of this policy and instructions for updating your e-mail address are available at <http://www.utexas.edu/its/policies/emailnotify.html>.

* Any student with a documented disability who requires academic accommodations should contact Services for Students with Disabilities (SSD) at (512) 471-6259 (voice) or 1-866-329-3986 (video phone). Faculty are not required to provide accommodations without an official accommodation letter from SSD.

- Please notify me as quickly as possible if the material being presented in class is not accessible (e.g., instructional videos need captioning, course packets are not readable for proper alternative text conversion, etc.).
- Please notify me as early in the semester as possible if disability-related accommodations for field trips are required. Advanced notice will permit the arrangement of accommodations on the given day (e.g., transportation, site accessibility, etc.).
- Contact Services for Students with Disabilities at 471-6259 (voice) or 1-866-329-3986 (video phone) or reference SSD's website for more disability-related information:
http://www.utexas.edu/diversity/ddce/ssd/for_cstudents.php

* Behavior Concerns Advice Line (BCAL)

If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line to discuss by phone your concerns about another individual's behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and The University of Texas Police Department (UTPD). Call 512-232-5050 or visit <http://www.utexas.edu/safety/bcal>.

* Recommendation regarding Emergency evacuation from the Office of Campus Safety and Security

- Occupants of buildings on The University of Texas at Austin campus are required to evacuate buildings when a fire alarm is activated. Alarm activation or announcement requires exiting and assembling outside.
- Familiarize yourself with all exit doors of each classroom and building you may occupy. Remember that the nearest exit door may not be the one you used when entering the building.
- Students requiring assistance in evacuation shall inform their instructor in writing during the first week of class.
- In the event of an evacuation, follow the instruction of faculty or class instructors.
- Do not re-enter a building unless given instructions by the following: Austin Fire Department, The University of Texas at Austin Police Department, or Fire Prevention Services office.
- Link to information regarding emergency evacuation routes and emergency procedures can be found at:
www.utexas.edu/emergency