

1. INTERNATIONAL TEACHING RESOURCES

International Newsletters, Job Listings, Newspapers

There are several publications that publish information on international teaching positions:

The Chronicle of Higher Education lists openings at universities and colleges throughout the United States. Lists some foreign teaching positions and positions in foreign student advising, off-campus study program management, and teaching. Available at [Liberal Arts Career Services](#).

Current Jobs For Graduates lists national and international opportunities in a variety of fields. Special editions are also published for careers in business and in writing/editing. Available at [Liberal Arts Career Services](#).

International Career Employment Opportunities lists a variety of international positions including internships. Available at [Liberal Arts Career Services](#).

The International Educator consists of up-to-date listings of specific positions in hundreds of international schools. Available at [Liberal Arts Career Services](#).

The London Times Education Supplement lists positions in English speaking schools abroad. Published weekly. Times Newspaper Ltd., Priory House, St. John's Lane, London EC1M 4BX, England. Write for subscription rate; not available at the Career Center.

Overseas Academic Opportunities lists worldwide teaching vacancies with complete application information and certification requirements. Available at [Liberal Arts Career Services](#).

International Teaching books available in the Career Center library include:

1994 Directory of Overseas Summer Jobs
Alternatives to the Peace Corps
Careers for Foreign Language Aficionados
Complete Guide to International Jobs and Careers
Educators' Passport to International Jobs
Great Jobs for Foreign Language Majors
How to Teach Abroad
ISS Directory of Overseas Schools
Overseas Employment Opportunities for Educators
Teacher's Guide to Overseas Teaching
Teaching Abroad
Teaching English Abroad
Teaching Overseas: The Caribbean and Latin America

Ask at Liberal Arts Career Services for assistance in finding the resources you need.

2. INTERNATIONAL TEACHING AGENCIES AND ORGANIZATIONS

The organizations listed below either hire teachers directly or serve as placement agencies to international schools. They can be an excellent source of employment. To make the best use of their services:

Read the agency's website thoroughly.

Note any specific requirements such as certification or experience. Be sure you meet the requirements as stated. Fill in the application completely and send any additional information requested such as letters of reference or transcripts.

If possible, specify your country(ies) of interest, but indicate a willingness to work anywhere in the world to increase your chance of getting an assignment.

Consider the cost of using the agency, if there is a fee. Find out what the purpose of the fee is and assess whether it is reasonable or not. If you are at all concerned about the reliability of an agency, contact the Better Business Bureau in the area where the agency is located and ask if any complaints have been filed against the agency. You can also "google" the agency's name with the word "problem" and see what shows up.

Be on guard with international search firms and agencies, particularly if your only knowledge of them is through a classified ad in the newspaper. There are a lot of scams in this field.

Register for any hiring fairs the organization offers. When you attend the fair, you will need to bring multiple copies of your:

Resume	Transcript
References	Diploma
Birth certificate	Teaching certificate
Passport picture	

Agencies/Organizations to contact for more information:

[American Field Service](#)

International Intercultural Programs
17th Floor
71 West 23rd Street
New York, NY 10010
800AFSINFO

Sponsors short-term teaching exchanges and assignments. Call or write for more information.

[Association of American Schools in South America](#)

14750 NW 77th Court
Suite 210
Miami Lakes, FL 33016
3058210345

Nonprofit organization which serves as the Regional Development Center for 35 American International Schools in the South American region. Countries include Ecuador, Bolivia, Paraguay, Brazil, Dominican Republic, Venezuela, Chile, Netherlands, Antilles, and Uruguay. Sponsors an annual recruitment fair in late November/early December.

Candidates must be certified or eligible for certification in one of the 50 states. Most positions in Brazil require a minimum of 3 years experience. Two year teaching contract. Registration fee. Write for application.

[Department of Defense \(DOD\) Schools](#)

Education Activity
4040 North Fairfax Drive
Webb Building
Arlington, VA 22203

The DOD maintains hundreds of elementary, junior, and senior high schools in 20 countries for children of US military and civilian personnel overseas. They publish a helpful guide entitled "Overseas Employment Opportunities for

Educators." You are employed by the federal government and assignments are for one or two years. DOD states in bold letters that applicants must "agree to accept an assignment to any location throughout the world where a vacancy exists and where their services are needed." Applications must be postmarked before January 1.

[Department of State Schools](#)

Office of Overseas Schools
Room 234, SA6
U.S. Department of State
Washington, DC 20520
7032359600

Located in many of the world's capital cities. About half of all students are American. Requirements for hiring vary from school to school.

[Educational Career Services](#)

International Recruiting Fair
The Ohio State University
185 Arps Hall
1945 N. High Street
Columbus, OH 43210
6142922741

Non profit. Small fair. Registration fee. Register for fair by end of January. Call for the current fair's date.

[ELS International](#)

Admissions Office:
5730 Uplander Way
Suite 203
Culver City, CA 90230

Special Programs:
400 Alexander Park
Princeton, NJ 08540

2136420982

Worldwide network of schools. Requires a B.A. and one year's experience or a TEFL degree. Provides return airfare and reasonable salaries. Placements include: Brazil, Peru, Indonesia, Thailand, Taiwan, Korea, Japan, Spain.

[The European Council of International Schools \(ECIS\)](#)

21B Lavant Street, Petersfield
Hampshire, GU32 3EL, UK

+44 (0) 1730 268244

Provides a variety of professional development opportunities for international teachers including an international teaching certificate. See the website for more details.

[Friends of World Teaching](#) Offers international placement for teachers, counselors, librarians, coaches, school administrators, audio-video media specialists, school secretaries, and nurses.

[International Cooperative Education](#)

Dr. Günter Seefeldt
International Cooperative Education
15 Spiros Way
Menlo Park, California 94025

Telephone: 650-323-4944 | Fax: 650-323-1104

E-mail: icemenlo@aol.com

Provides students the opportunity to gain practical work experience abroad. ICE arranges summer internships (paid and unpaid) in Europe, Australia, Asia, and South America in such fields as teaching, retail sales, hospitals, banking, education and engineering.

[International Schools Services \(ISS\)](#)

Educational Staffing
P.O. Box 5910
Princeton, NJ 08543
6094520990

US-based nonprofit organization which places more than 500 teachers and administrators annually. Serves over 300 schools in Africa, Europe, the Far East, Latin America, the Middle East, and Southeast Asia. Bachelor's degree and two years teaching or related experience are required for the regular program. "New Perspectives" program is for graduates who have overseas living or working experience, a teaching certificate, and are motivated to work in a developing country. Over half of their positions require a certificate. Complete all paperwork by December of year before placement. Registration and placement fees. Must be a member to attend the International Recruiting Fairs, one on each coast in February and one for late hiring in June.

[Overseas Placement Service for Educators](#)

University of Northern Iowa
214 Gilchrist Hall
Cedar Falls, Iowa 506140390
3192732083

Nonprofit. Sponsors February job fair in Cedar Falls; fee for recruitment fair and subscription to newsletter. No fee for placement. To be eligible to register for fair you must be certified as an elementary or secondary teacher in the United States, willing to sign a two-year contract, and flexible about geographic assignment. Register for winter fair by mid-November.

[Search Associates](#)

Places over 800 teachers annually. Certification is not required, but you should have at least two year's teaching experience in grades K12. Internships are available but you must be a college senior and have a 3.5 minimum GPA. Sponsors recruitment fairs. Initial teaching assignments are for two years, and round trip transportation is provided along with a competitive salary and benefits. Registration and placement fees.

[Global Ministries of the United Methodist Church](#)

Personnel Secretary
475 Riverside Drive
New York, NY 10115

Places candidates in Turkey, Japan, China, Zimbabwe, South Africa, and India. Assignments are for 3 years. Open to all denominations as long as you have "Christian motivation and concern to help others while being sensitive to their values."

[The Office of English Language Programs](#)

US Department of State (Annex #44)
301 4th Street, S.W., Room 304
Washington, D.C. 20547
Phone: 202-453-8859
Fax: 202-453-8858
Email: english@state.gov

Teaching assignments vary from elementary to college positions. Must be US citizen and have bachelor's degree, 3 years teaching experience, and facility in language of host country

[The U.S. Peace Corps](#)

1111 20th Street, NW
Washington, DC 20526

8004248580

Offers teaching opportunities in approximately 60 countries in Africa, Asia, Latin America and the Caribbean, Eastern Europe, and Soviet Union. Receive extensive training. Fully integrated into the community. Provides transportation, monthly allowance for living, health care, and a readjustment allowance. Assignments are generally for two years, but there are some one year opportunities.

[WorldTeach](#)

Nonprofit organization which places college graduates in summer or year-long teaching positions in 14 geographic areas. Application required; fees.

[YMCA International Programs](#)

5 West 63rd Street
New York, NY
212-727-8800

The YMCA offers a variety of international services programs in over 120 locations worldwide. Their programs have included aid to refugee families, street children, health care and nutrition for mothers, etc. Their website lists current opportunities.

Teaching English as a Second Language (TESL, TEFL, and TESOL)

Obtaining a TESL, TEFL, or TESOL certificate can help immeasurably in your international job search. Many language schools abroad will only hire university graduates who have the TEFL certificates (although there are exceptions by country; Turkey, for example). Worldwide vacancies exist for qualified teachers. Many of the agencies and institutions which offer the certificate also maintain placement files or run recruitment fairs to help you with finding employment.

There is a high demand for services in Eastern Europe although wages are lower.

Areas which welcome US citizens include Turkey, Egypt, Japan, China, Taiwan, South America and Africa.

If you're planning to teach in Europe, contact the individual language schools. A background in American business English is helpful.

The American-based courses are designed with American speakers in mind; the British with British English.

United States Training Programs

[TESOL](#) (Teaching English to Speakers of Other Languages)

TESOL, Inc.
700 South Washington Street
Suite 200
Alexandria, VA 22314
7038360774

Publishes vacancies and a quarterly journal. Runs a placement service and sponsors an annual conference which attracts language schools from all over the world. Fee for joining.

[The Center for Applied Linguistics](#)

4646 40th St, NW
Washington, DC 20016

Promotes the teaching of language and cultures. Website has a variety of resources for ESL.

[Worldwide Classroom](#)

Consortium for International Education & Multicultural Studies
P.O. Box 1166
Milwaukee, WI 53201

Tel: (414) 224-3476
Fax: (414) 224-3466
E-Mail: info@worldwide.edu

Extensive resources for programs worldwide.

[School of Teaching English as a Second Language](#)

9620 Stone Ave N
Suite #101
Seattle, WA 98103
2067818607

Earn Seattle University credits and a teaching certificate through their program.

[St. Giles Language Teaching Center](#)

785 Market Street
San Francisco
CA 94103-2024
4157883552
San Francisco-based ESL training center.

[Transworld Teachers Training Center](#)

701 Sutter Street, 6th Floor,
San Francisco, CA 94109 USA

Toll-free: 1.888.588.8335
Tel: 415.928.2835
Fax: 415.928.0261
Email: info@transworldschools.com

Offers TEFL teaching certificate course. One month intensive course or three month part-time.

Additional Opportunities at American Colleges and Universities

In addition to the centers listed above, many American colleges and universities offer TESL courses which you can research through the web. Colleges providing TESL courses include but are not limited to:

[Appalachian State](#), [University of Arizona](#), [Ball State University \(IN\)](#), [Brigham Young University \(UT\)](#), Fairleigh [Dickinson University \(NJ\)](#), [Georgetown University \(DC\)](#), [Hawaii Pacific University \(HI\)](#), [Portland State University \(OR\)](#), [University of California, Irvine \(CA\)](#), [University of Delaware \(DE\)](#), [University of Illinois](#), [University of New Hampshire](#), [Wright State University \(OH\)](#), and [the University of Georgia](#).

British-based TEFL programs

There are two recognized TEFL certifications in Britain (excluding MA courses) that lead to employment, the CELTA (formerly RSA Cambridge Certificate) and the CertTESOL offered by Trinity College. For more information, contact the schools below.

[CELTA Cambridge Certificate](#)

Full-and Part-time training programs for teaching English offered by the University of Cambridge, England.

[Trinity College Certificate:](#)

Head Office
Trinity College London
89 Albert Embankment
London SE1 7TP
UK

T: +44 (0)20 7820 6100
F: +44 (0)20 7820 6161
E: info@trinitycollege.co.uk

COMMERCIAL LANGUAGE SCHOOLS

International House

IHWO Ltd
106 Piccadilly
London W1J 7NL
United Kingdom

Email: affiliates@ihworld.co.uk

The IHWO is a network of commercial language schools throughout the world.

Berlitz Language Schools

Berlitz has over 450 locations in 60 countries. For job opportunities abroad with Berlitz click here: <http://careers.berlitz.com/>