

 College of Liberal Arts
GENERAL APPEAL

Name: _____

UT EID: _____

E-mail: _____

Telephone: _____

INSTRUCTIONS

1. State your request below. You may attach additional pages as needed, but be sure to provide a one-sentence description of your request below. Do not write on the back of this form.
2. Attach copies of any documentation that lends support to your appeal. Please do not attach original documents, as they will not be returned to you.
3. Submit this appeal form, your written statement, and any supporting documentation (if relevant) to the Student Division. Forms may be hand delivered to GEB 2.200, faxed to 512-471-5393, or mailed to

The University of Texas at Austin
College of Liberal Arts, Student Division
1 University Station, G6100
Austin, Texas 78712-0580

4. You will be notified of the decision online via a Secure Academic Note. Initial here for the option to have your appeal decision released to you over the phone: _____. Please allow two weeks for processing.

APPEAL REQUEST AND REASONING

Signature: _____

Date: _____

By my signature, I affirm that all statements and documents I submit in support of my appeal are true and correct.

For office use only

Appeal Decision: _____

Advisor's Initials: _____

Dean's Signature: _____

Date: _____

Notice Concerning Your Information

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It also gives you the right to request a copy of that information and to have the University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, PO Box 8179, Austin, Texas, 78713 (email: cfo@www.utexas.edu).

MC 10/01/10