

 College of Liberal Arts
SCHOLASTIC DISMISSAL APPEAL

Name: _____

UT EID: _____

E-mail: _____

Telephone: _____

Students should use this form immediately upon being placed on scholastic dismissal to appeal for continuation on scholastic probation. If the appeal is approved, the dismissal will be removed from the record. Students who are appealing to return after the term of a second dismissal must submit the Appeal to Return from Second Dismissal.

INSTRUCTIONS

- Attach a statement explaining why you did not meet the terms of your SUCCESS Agreement. You should answer the following questions: What issues led to your academic performance? How will/have you resolve(d) these issues?
- If you cite nonacademic circumstances on your appeal, please provide relevant documentation. Do not attach original documents, as they will not be returned to you.
- If you have an incomplete (X) grade or are anticipating a grade change, it is important that the final grade be on your academic record when you submit your appeal.
- Submit this appeal form and accompanying items to the Student Division. Forms may be hand delivered to GEB 2.200, faxed to 512-471-5393, or mailed to

The University of Texas at Austin
College of Liberal Arts, Student Division
1 University Station, G6100
Austin, TX 78712-0580

- You will be notified of the decision online via a Secure Academic Note. Please allow two weeks for processing.

FUTURE ACTION

- If your appeal is approved, the dismissal will be removed from your record. You should meet with your academic advisor to review scholastic issues and resources.
- If your appeal is denied and this is your first dismissal, the dismissal will remain on your record and you will need to apply for readmission to the university. You will not need to fill out an appeal to the college. For application and deadline information, see bealorghorn.utexas.edu/former/requirements/index.html.
- If your appeal is denied and this is your second dismissal, your return must be approved by the college as well as the university and is not guaranteed. As such, you should meet with an academic advisor in the Student Division to discuss your options, including the possibility of returning early.
- If your appeal is denied and this is your third dismissal, you will not be eligible for readmission to the university.

Signature: _____

Date: _____

By my signature, I affirm that all statements and documents I submit in support of my appeal are true and correct.

For office use only

Appeal Decision: _____

Advisor's Initials: _____

Dean's Signature: _____

Date: _____

EW#: _____

Eligibility: _____

Notice Concerning Your Information

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It also gives you the right to request a copy of that information and to have the University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, PO Box 8179, Austin, Texas, 78713 (e-mail: cfo@www.utexas.edu).