ChemBridge Policies
2012-2013

High School Title for ChemBridge Class (Fourth Science)

According to the graduation requirements posted on the TEA website for 2012-2013, several courses will count as a fourth science. You can see them listed in the science section of the Recommended HSP or Distinguished Achievement Program. You can also find them at the following website address: http://www.tea.state.tx.us/graduation.aspx.

If your ChemBridge class is listed as any of the courses referenced in the TEA graduation requirements, then it will count as a fourth science and can be used toward graduation. Scientific Research and Design is the title of the high school course that is typically used by our ChemBridge campuses. After successful completion of a biology course, a chemistry course, and a physics course, the fourth credit may be Scientific Research and Design.

The ChemBridge class cannot be substituted for high school Chemistry or high school AP Chemistry. The ChemBridge courses are college-level courses and do not follow the TEKS that are listed for high school chemistry or high school AP Chemistry.

Transferrable Credits

The ChemBridge courses, CH 304K (Chemistry in Context I) and CH 305 (Chemistry in Context II), are transferrable to many colleges and universities in Texas that participate in the Texas Common Course Numbering System (TCCNS). Each ChemBridge course is worth 3 hours of college credit. The two courses are generally taken by non-science majors and correspond to 1305 and 1307 in the TCCNS. You can find a list of 110 institutions that utilize this system at the following website: http://www.tccns.org/default.asp.

Although credits earned in the ChemBridge courses are transferrable to many colleges and universities, each institution has a unique way of determining how the credits will be counted. For instance, depending on a student’s major, the credits might count as elective credits and may not take the place of required science courses.

UT EID

The UT EID is a permanent record at The University of Texas at Austin and can be created at the following website: https://idmanager.its.utexas.edu/eid_self_help/. It is important that teachers and students create an accurate guest UT EID record with the correct name and accompanying information. When trying to create a UT EID, you may receive a message that your name already exists if you have ever had any connection with UT Austin. You can claim the record and call the UT EID Help Desk at 512-475-9400 to reset the password. If you create an inaccurate record that cannot be corrected online, you may have to visit the Flawn Academic Center at UT Austin with one of the following forms of identification (US or Canadian driver’s license, temporary license, instruction permit, passport, alien registration card with photo, U.S. citizen ID card, or resident citizen card).
Drop/Add

The drop/add period for ChemBridge ends on September 7, 2012. Online student applications, Quest website registration, transcripts and program release forms must be completed/submitted by September 7, 2012. Students will not receive credit for CH 304K or CH 305 unless they have completed an online student application and enrolled in Quest online. Invoices will be sent to campuses for the number of students that are enrolled by September 7. Payment for each student who was enrolled on September 7 will be due by September 30, 2012.

Awarding Credit

Students will register in the ChemBridge Program via the Division of Continuing and Innovative Education (CIE) and be enrolled in the courses under specific CIE course unique numbers. Once the student successfully completes the courses, including the final exams, the course letter grades are recorded in the Office of the Registrar at The University of Texas at Austin.

The credits for the grades are usually transferrable to colleges and universities, but each student is advised to check with his/her planned collegiate program, even if he/she plans to attend The University of Texas at Austin before registration. The course letter grades are sent to the high school teacher, and the individual high school awards high school credits at its discretion. Students who have a final grade of ‘D’ or ‘F’ in CH 304K may not take CH 305 since CH 304K is a prerequisite for CH 305. Students may retake CH 304K and CH 305 during the following academic year when it is provided by paying the standard program fee. Reimbursements will not be issued for students who have failed a course.

Q-Drop Forms

Q-Drop forms are due at the end of each semester. Students who have a final grade of ‘D’ or ‘F’ in CH 304K or CH 305 must submit a Q-Drop form. Fall CH 304K Q-drop forms are due by January 12, 2013. Spring CH 305 Q-drop forms are due by May 31, 2013.

Transcripts

Students can request their transcripts from The University of Texas at Austin Registrar’s Office for a fee of $10.00. Students should follow the process below to request transcripts after July 15:

1. Request a copy of your transcript to see what has been recorded for you at UT.
2. You will need your UT EID to request a copy of your transcript. If you don’t remember or don’t have your UT EID, go to this UT website (https://idmanager.its.utexas.edu/eid_self_help/) and click on the left menu item--“Find my UT EID” to request it.
3. Using your UT EID, go into the UT website to request a copy of your transcript (http://registrar.utexas.edu/students/records/transcripts/). You will notice that there are several options for getting a copy of your transcript—online, by mail, telephone, fax, in-person, or proxy. **If you are not enrolling at UT Austin, you will need to call the Registrar’s Office to request your transcript.**
4. Once you have your transcript, you will be able to see your credits earned in the ChemBridge Program. You should give an official transcript to the institution that you will be attending.