

Calling all UT-Austin Administrative Professionals!



iForty is a new staff network (we recently celebrated our one year anniversary!) created by administrative professionals for administrative professionals. We have two values at our core: the “i” represents the individual and the “Forty” represents the University campus. We believe administrative professionals can make a daily impact on campus through professional development and networking.

Membership is open to all full-time University of Texas at Austin employees who provide administrative support. Annual dues are \$15.00, and can be paid by personal check or IDT.

Membership includes:
*Networking opportunities with administrative professionals across the campus
*First Looks (invitations to all iForty events before the public)
*Ten Orange-bag Events (monthly professional development sessions and access to all hands-on materials)
*Professional Development opportunities (networking, public speaking, event planning, etc.)
***iForty** newsletter

Thanks to all who have renewed their membership. If you need to renew your membership, or would like to invite someone to

join, see Page 3 for a membership form. We cordially invite all University of Texas at Austin administrative professionals who are interested in learning more about **iForty** to attend our next Orange-bag seminar on November 19th. Non-members and guests are invited to attend their first Orange-bag free; repeat attendance to Orange-bags as non-members will cost \$1.00 per attendance.

iForty’s iKnow Charles DiTillio:

Our inaugural honoree for iForty’s monthly member spotlight is Charles DiTullio. He is currently a Senior Administrative Associate for Support Services in Facilities Services. We asked Charles some questions about his experiences here at UT and this is what he said:

What do you like about working at UT Austin? *The most endearing aspect of working at UT Austin is being part of a unique, vibrant, and diversified community. There are always new opportunities and situations that expand my experiences.*

What motivates you in your work? *I’m motivated to be the best ‘steward of the public trust’ that I can be. The public provides us with incredible amounts of funding to operate and maintain a world renowned institute of higher education. I endeavor to return to the public, in my own small ways, the best return on their investments.*

What is your favorite thing about iForty? *I have found that iForty’s most rewarding opportunity, and strongest selling point, is meeting, knowing, and collaborating with other administrative professionals from our unique campus community.*

How has iForty helped you in your role at work, etc? *The administrative professionals throughout UT Austin possess a wealth of experience and knowledge. I now know more contacts throughout campus who I might call on for a specific need, such as printing or special event planning.*

Are you a native Austinite or a transplant? What are your favorite hobbies? *I’m a native, born and bred, Austinite. I had the honor of serving my country in the U. S. Coast Guard, and lived in Puerto Rico and Kansas for a number of years. Destiny brought me back to*



Austin where I intend to remain settled, and also to UT Austin where I intend to retire from. My passions include long, relaxed dinners of fine foods with family and friends; the ever changing landscape of men’s fashions; collecting the works of art portrayed in American coinage; and, of course, the live music Austin is famous for.

Texas Tidbits:

This section is reserved for our iForty members to speak out. Each month we will feature a topic in which we will solicit your feedback that could be featured.

For December, we’d like to know any tips, tricks or shortcuts that help you get through the holiday rush at work!
Please send your responses to

heather.vacek@athletics.u.texas.edu and they could be featured in this area in the future!

Happy Thanksgiving!

