



Facilities Services Takes
Charge of Saving Resources
& Keeping Our Campus
Green —
And You Can, Too!



Save energy. To keep the future bright, turn off lights in unoccupied rooms, and unplug electronics not in use. **Report too warm/ too cold classrooms and offices on campus to 471-6188.**



Conserve water. Saving water is as simple as turning off the tap. Use only the water you need. **On campus, report indoor water leaks to 471-6188. Report irrigation leaks to 471-6888. After hours, call 471-2020.**



Use “green” cleaning products. Only frogs think it isn’t easy being green. Join us in using healthy, environmentally safe products to clean. **To request custodial assistance, call 471-5072.**



Recycle paper, cans and bottles. Don’t let recyclable items go to waste. Look for specially marked recycle bins indoors and out. **Learn how and where you can recycle by e-mailing recycling@austin.utexas.edu or visiting www.utexas.edu/facilities/services/recycling.**

Take Charge Recycle Right

recycling@austin.utexas.edu
www.utexas.edu/facilities/services/recycling

Other Campus Resources

Office of Sustainability
www.utexas.edu/operations/sustainability/

Campus Environmental Center
www.utenvironment.org/

Document Solutions
www.utexas.edu/documentsolutions/green/services

Environmental Health & Safety
www.utexas.edu/safety/ehs/disposal

ITS Hard Drive Destruction Service
www.utexas.edu/safety/its/hddestruct

Surplus Property
www.utexas.edu/facilities/services/surplus

Furniture Restoration
www.utexas.edu/facilities/services/furn

Campus Computer Store
www.campuscomputer.com

Student Engineering Council
<http://sec.engr.utexas.edu>

Facilities Services Recycling & Sustainability
1301 East Dean Keeton, Bldg. FC5
Austin, TX 78722

The University of Texas at Austin

What Starts Here Changes the World



UTakeCharge

Recycling & Sustainability



Facilities Services

Know How To

Recycle Right

On Our University Campus

Recycling Right at The University of Texas at Austin

Material	Acceptable	Not Acceptable	Where to Recycle	Managed By	Containers
Paper & Cardboard	Copy/computer/office paper; glossy paper; colored paper; envelopes; cardstock; newspapers; magazines; all print; corrugated cardboard and paperboard; sticky notes	Carbon paper; waxy paper; food packaging; anything stained with food or oil; napkins; tissues; paper towels (clean or dirty)	Desk side and break room blue bins; dedicated outdoor bins; designated bins in computer labs and libraries. See campus map for selected locations. http://www.utexas.edu/facilities/services/recycle/recyclemap.php	UT Recycling & Sustainability, Facilities Services	
Cans	Empty aluminum drink cans (any beverage); tin (food) cans	Unopened or partially full cans; aluminum foil	Designated recycle bin locations See campus map for selected locations http://www.utexas.edu/facilities/services/recycle/recyclemap.php	A cooperative network of volunteers and UT waste management staff. Email List: https://utlists.utexas.edu/sympa/admin/indoorrecyclers Direct Contact: recycling@Austin.utexas.edu	
Plastics	Beverage and storage containers marked with recycling symbol and the numbers 1-7	Plastic bags of any kind; Styrofoam (even if marked with recycling number 6); unopened or partially full containers; unwashed plastic containers	Designated recycle bin locations See campus map for selected locations. http://www.utexas.edu/facilities/services/recycle/recyclemap.php		
Ink & Toner Cartridges	All ink and toner cartridges from university printers	Personally owned cartridges	Place your ink and toner by your outgoing mail and label "Document Solutions". To request a large pickup, or for more information, visit http://www.utexas.edu/documentsolutions/green/services	Document Solutions	Reuse original boxes or wrap securely with other materials (provided by department).
Light Bulbs & Batteries	Compact fluorescent light bulbs Lithium, lead-acid, all rechargeable batteries.	Incandescent or halogen bulbs; fluorescent tubes. Alkaline, non-rechargeable batteries. See FAQs for more information: http://www.utexas.edu/facilities/services/recycle/faq.html	You may collect CFLs for recycling and safe handling, and request a pickup from Environmental Health & Safety. Download a handling form at http://www.utexas.edu/safety/ehs/disposal	Environmental Health & Safety	Must be provided by your department. Please use proper storage and handling. Do NOT use cardboard boxes or other flammable containers.
Electronic Waste (UT)	UT-owned computers and peripherals, printers, copiers, cell and desk phones, etc.	Personally owned items	Contact Surplus Property at http://www.utexas.edu/facilities/services/surplus.html	Surplus Property	N/A
Furniture (UT)	University-owned office furnishings (desks, chairs, tables, etc.); wood pallets	Broken or heavily damaged items; lab equipment and refrigerators require special handling	Contact Surplus Property at http://www.utexas.edu/facilities/services/surplus.html You may also refurbish furniture from Surplus or in your own office through the Furniture Shop, http://www.utexas.edu/facilities/services/furn.html	Facilities Services (Surplus or Furniture Shop)	N/A