February 22, 2016

Dr. Steven Leslie
Executive Vice Chancellor for Academic Affairs
The University of Texas System
P4300

Dear Dr. Leslie:

Enclosed for your consideration and approval are proposed changes to the School of Social Work chapter in the Undergraduate Catalog, 2016-2018. Faculty Council approved these proposals on February 8, 2016 (D 14163-14165) and February 14, 2016 (D 14159-14162). Final approval resides with UT System.

- Proposed Changes to the Bachelor of Social Work (D 14159-14162)
- Proposed Addition of a transcript-recognized Minor in Social Work (D 14163-14165)

Sincerely,

Judith H. Langlois
Executive Vice President and Provost, ad interim

JHL: lac

Enclosure

cc: Gregory Fenves, President
Carol Longoria, Assistant Deputy to the President
Vicki Packheiser, Assistant Dean for Undergraduate Programs, School of Social Work
Brenda Schumann, Associate Registrar
IRRIS Team
Hillary Hart, Secretary, General Faculty and Faculty Council
Deborah Roberts, Executive Assistant, OGF
Victoria Cervantes, Senior Administrative Associate, OGF
Suzanne Revisore, Assistant to the EVCAA, UT System
February 15, 2016

Judith H. Langlois
Interim Executive Vice President and Provost
The University of Texas at Austin
MAI 2013
Campus Mail Code: G1000

Dear Dr. Langlois:

Enclosed for your consideration and action a proposed changes to the Bachelor of Social Work in the School of Social Work chapter in the Undergraduate Catalog, 2016-2018 (D 14159-14162). The changes were classified as being of general interest to more than one college or school and were approved by the Faculty Council on a no-protest basis on February 14, 2016. The authority to grant final approval on these changes resides with UT System.

Please let me know if you have questions or if I can provide other information concerning this matter.

Sincerely,

Hillary Hart, Secretary
General Faculty and Faculty Council

HH:dlr

Enclosures

xc: Gregory L. Fenves, president
     Janet Dukerich, senior vice provost

ec: Carol Longoria, deputy to the president
    Vicki Packheiser, assistant dean for undergraduate programs, School of Social Work
    Allen Walser, manager of reporting and analysis, IRRIS
    Brenda Schumann, associate registrar
    Lydia Cornell, program coordinator, provost’s office
    Michelle George, administrative manager for faculty affairs, provost’s office
February 9, 2016

Judith H. Langlois  
Interim Executive Vice President and Provost  
The University of Texas at Austin  
MAI 2013  
Campus Mail Code: G1000

Dear Dr. Langlois:

Enclosed for your consideration and action a proposed addition of a transcript-recognized minor in social work in the School of Social Work chapter in the Undergraduate Catalog, 2016-2018. (D 14163-14165). The changes were classified as being of exclusive interest to only one college or school and were approved by the Faculty Council on a no-protest basis on February 8, 2016. The authority to grant final approval on these changes resides with UT System.

Please let me know if you have questions or if I can provide other information concerning these items.

Sincerely,

Hillary Hart, Secretary  
General Faculty and Faculty Council  

HH:dlr

Enclosures

xc:  
Gregory L. Fenves, president  
Janet Dukerich, senior vice provost

cc (letter only):  
Carol Longoria, deputy to the president  
Vicki Packheiser, assistant dean for undergraduate programs, School of Social Work  
Allen Walser, manager of reporting and analysis, IRRIS  
Brenda Schumann, associate registrar  
Lydia Cornell, program coordinator, provost’s office  
Michelle George, administrative manager for faculty affairs, provost’s office
DOCUMENTS OF THE GENERAL FACULTY

PROPOSED CHANGES TO THE BACHELOR OF SOCIAL WORK IN THE SCHOOL OF SOCIAL WORK CHAPTER IN THE UNDERGRADUATE CATALOG 2016-2018

Dean Luis H. Zayas, in the School of Social Work has filed with the secretary of the Faculty Council the following changes to the Undergraduate Catalog, 2016-2018. The secretary has classified this proposal as legislation of general interest to more than one college or school.

The Committee on Undergraduate Degree Program Review recommended approval of the minor on January 20, 2016, and forwarded the proposal to the Office of the General Faculty. The Faculty Council has the authority to approve this legislation on behalf of the General Faculty. The authority to grant final approval on this legislation resides with UT System with notification to the Texas Higher Education Coordinating Board.

If no objection is filed with the Office of the General Faculty by the date specified below, the legislation will be held to have been approved by the Faculty Council. If an objection is filed within the prescribed period, the legislation will be presented to the Faculty Council at its next meeting. The objection, with reasons, must be signed by a member of the Faculty Council.

To be counted, a protest must be received in the Office of the General Faculty by February 14, 2016.

Hillary Hart, Secretary
General Faculty and Faculty Council

Posted on the Faculty Council website (http://www.utexas.edu/faculty/council/) on February 1, 2016.
PROPOSED CHANGES TO THE BACHELOR OF SOCIAL WORK IN THE SCHOOL OF SOCIAL WORK CHAPTER IN THE UNDERGRADUATE CATALOG 2016-2018

Type of Change  ☒ Academic Change
                  ☐ Degree Program Change (THECB form required)

Proposed classification  ☐ Exclusive  ☒ General  ☐ Major

1. IF THE ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS YES, THE COLLEGE MUST CONSULT LINDA DICKENS, DIRECTOR OF ACCREDITATION AND ASSESSMENT, TO DETERMINE IF SACS-COC APPROVAL IS REQUIRED.
   • Is this a new degree program?  Yes ☐  No ☒
   • Does the program offer courses that will be taught off campus?  Yes ☐  No ☒
   • Will courses in this program be delivered electronically?  Yes ☐  No ☒

2. EXPLAIN CHANGE TO DEGREE PROGRAM AND GIVE A DETAILED RATIONALE FOR EACH INDIVIDUAL CHANGE:
   A. We are requesting that social work pre-majors be required to complete SW310 Introduction to Social Work and Social Welfare prior to the semester they apply to the major. Other course prerequisites for applying to the major may be taken during the semester students submit their application. Since our application to the major due dates fall on October 1 and March 1, without this requirement, students may only have five to six weeks of social work coursework before applying to the major. Given our highly sequenced courses, accreditation standards and professional expectations, our faculty did not feel this was sufficient preparation for students or faculty to assess students’ academic readiness and professional goodness of fit for the social work profession. This situation has become increasingly problematic for internal and external transfer students. With the completion of SW310, students will have already successfully completed forty-five hours of service learning (a course requirement) and will have a grade for a completed social work course when they apply to the major which will enable both the students and social work faculty to better assess students’ application to the major.
   B. We are proposing that HDF313 Child Development or PSY 304 Introduction to Child Psychology, one of our current course prerequisites for applying to the social work major, be deleted. This will simplify students’ academic plans and reduce the number of hours to complete the social work degree from 125 to 122.
   C. We are also proposing that SW325 Foundations of Social Justice: Values, Diversity, Power and Oppression be changed from a social work major course, previously only open to students admitted to our major, to a course prerequisite for applying to the major. This change in course sequencing will allow this course to be taken by students pursuing our newly proposed social work minor.

3. THIS PROPOSAL INVOLVES (Please check all that apply)
   ☐ Courses in other colleges  ☐ Courses in proposer’s college that are frequently taken by students in other colleges  ☐ Flags
   ☐ Course in the core curriculum  ☒ Change in course sequencing for an existing program  ☐ Courses that have to be added to the inventory
   ☐ Change in admission requirements (external or internal)  ☐ Requirements not explicit in the catalog language (e.g., lists of acceptable courses maintained by department office)  ☐ Other

4. SCOPE OF PROPOSED CHANGE
   a. Does this proposal impact other colleges/schools?  Yes ☐  No ☒
If yes, then how?

b. Do you anticipate a net change in the number of students in your college? Yes ☒ No ☐
If yes, how many more (or fewer) students do you expect? Ten per year

c. Do you anticipate a net increase (or decrease) in the number of students from outside of your college taking classes in your college? Yes ☒ No ☐
If yes, please indicate the number of students and/or class seats involved. Ten per year

d. Do you anticipate a net increase (or decrease) in the number of students from your college taking courses in other colleges? Yes ☐ No ☒
If yes, please indicate the number of students and/or class seats involved.

If 4 a, b, c, or d was answered with yes, please answer the following questions. If the proposal has potential budgetary impacts for another college/school, such as requiring new sections or a non-negligible increase in the number of seats offered, at least one contact must be at the college-level.

How many students do you expect to be impacted?
Impacted schools must be contacted and their response(s) included:
Person communicated with:
Date of communication:
Response:

e. Does this proposal involve changes to the core curriculum or other basic education requirements (42-hour core, signature courses, flags)? If yes, explain: No
If yes, undergraduate studies must be informed of the proposed changes and their response included:
Person communicated with:
Date of communication:
Response:

f. Will this proposal change the number of hours required for degree completion? If yes, explain:
The deletion of one of our Social Work major prerequisites will reduce the number of hours required to graduate with a Social Work major from 125 to 122.

5. COLLEGE/SCHOOL APPROVAL PROCESS
College approval date: September 23, 2015
Approved by whom:
Allan Hugh Cole, Jr., Ph.D.
Professor and Associate Dean for Academic Affairs

Vicki Packheiser, LCSW
Assistant Dean for Undergraduate Programs and Clinical
Associate Professor, Chair of BSW Curriculum
Committee

Members of the BSW Curriculum Committee

Dean approval date: September 23, 2015
Approved by whom:
Luis, H. Zayas, Ph.D., Dean of the School of Social Work
Admission to the Major in Social Work

{No changes to this point}

2. The applicant must have completed the following courses with a grade of at least C in each course: Social Work 310, 312, 313, 318, and 325. either Human Development and Family Sciences 313 or Psychology 304. He or she must also have a grade point average of at least 2.50 in courses that are part of the social work major requirements. SW310 must be completed a semester before applying to the major.
DOCUMENTS OF THE GENERAL FACULTY

REQUEST TO ADD A TRANSCRIPT-RECOGNIZED SOCIAL WORK MINOR IN THE SCHOOL
OF SOCIAL WORK CHAPTER IN THE UNDERGRADUATE CATALOG, 2016-2018

Dean Luis H. Zayas, in the School of Social Work has filed with the secretary of the Faculty Council the
following changes to the Undergraduate Catalog, 2016-2018. The secretary has classified this proposal as
legislation of exclusive application and of primary interest only to a single college or school.

The Committee on Undergraduate Degree Program Review recommended approval of the minor on January 20,
2016, and forwarded the proposal to the Office of the General Faculty. The Faculty Council has the authority to
approve this legislation on behalf of the General Faculty. The authority to grant final approval on this legislation
resides with UT System.

If no objection is filed with the Office of the General Faculty by the date specified below, the legislation will be
held to have been approved by the Faculty Council. If an objection is filed within the prescribed period, the
legislation will be presented to the Faculty Council at its next meeting. The objection, with reasons, must be
signed by a member of the Faculty Council.

To be counted, a protest must be received in the Office of the General Faculty by February 8, 2016.

Hillary Hart, Secretary
General Faculty and Faculty Council

Posted on the Faculty Council website (http://www.utexas.edu/faculty/council/) on February 1, 2016.
REQUEST TO ADD A TRANSCRIPT-RECOGNIZED SOCIAL WORK MINOR IN THE SCHOOL OF SOCIAL WORK CHAPTER IN THE UNDERGRADUATE CATALOG, 2016-2018

1. **Type of Proposal**: ☑ New Transcript-Recognized Minor
   - □ Change an Existing Transcript-Recognized Minor
   - □ Delete a Transcript-Recognized Minor

2. **Official Name**: Minor in Social Work

3. **Proposed Implementation Date**: Fall 2016

4. **Field of Study, CIP Code** (administrative unit awarding the certificate): 44.0701

5. **Statement of Objective**: The Social Work Minor will allow non social work majors who have an interest in social work to complete a transcript recognized minor. In addition, this will be a desirable option for those students who were admitted to the University as pre social majors but were not admitted to the major or students who are not interested or able to complete the required semester long field placement for the Social Work major.

6. **Admissions requirement (if any)**: Students will be eligible to apply for admission to the minor upon completion of SW310 Introduction to Social Work and Social Welfare with a minimum grade of a "C", submission of a personal statement of interest and a UT GPA of 2.5.

7. **Number of Students Expected to Receive the Transcript-Recognized Minor Each Semester**: Five per semester, average of ten per year

8. **Anticipated Enrollment Capacity?** Ten per year

9. **Number of Hours Required for Completion**: Fifteen

10. **Composition of the Minor Faculty Committee (including the committee chair)**:

<table>
<thead>
<tr>
<th>Name of Faculty Member</th>
<th>College/Department</th>
<th>Title at UT Austin</th>
<th>Highest Degree and Awarding Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Luis H. Zayas</td>
<td>School of Social Work</td>
<td>Dean</td>
<td>Ph.D., Columbia University</td>
</tr>
<tr>
<td>Allan Hugh Cole, Jr.</td>
<td>School of Social Work</td>
<td>Professor and Associate Dean for Academic Affairs</td>
<td>Ph.D., Princeton Theological Seminary</td>
</tr>
<tr>
<td>Vicki Packheiser</td>
<td>School of Social Work</td>
<td>Assistant Dean for Undergraduate Programs and Clinical Associate Professor</td>
<td>MSW, University of Illinois</td>
</tr>
<tr>
<td>Members of the BSW Curriculum Committee</td>
<td>School of Social Work</td>
<td>Tenure track and clinical professors, BSW Academic Advisor</td>
<td></td>
</tr>
</tbody>
</table>

11. **Academic Course Requirements**: Use this table to identify the courses that qualify for this minor program.

<table>
<thead>
<tr>
<th>Course Abbreviation and Number</th>
<th>Course Title</th>
<th>SCH</th>
</tr>
</thead>
<tbody>
<tr>
<td>SW310</td>
<td><strong>Required</strong>: Introduction to Social Work and Social Welfare</td>
<td>3</td>
</tr>
<tr>
<td>SW312</td>
<td><strong>Required</strong>: Generalist Social Work Practice: Knowledge, Values and Skills (prerequisite SW310)</td>
<td>3</td>
</tr>
<tr>
<td>SW325</td>
<td>Required: Foundations of Social Justice: Values, Diversity, Power and Oppression (prerequisite SW310)</td>
<td>3</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------------------------------------------------------------------------</td>
<td>---</td>
</tr>
<tr>
<td>SW360K</td>
<td>Students may select from any 2 additional upper division SW 360K courses (numbered topic courses) (3 semester hrs. each)</td>
<td>6</td>
</tr>
</tbody>
</table>

12. **Other Minor Requirements:** All courses in the BSW major must be taken on a letter grade basis. Students must earn a minimum of a "C" in all required courses for this minor.

13. **College/School Approval Process:**
   Approver: Luis H. Zayas Ph.D. Date: September 22, 2015
   Title: Dean and Robert Lee Sutherland Chair in Mental Health and Social Policy

   Approver: Allan Hugh Cole, Jr., Ph.D. Date: September 22, 2015
   Title: Professor and Associate Dean for Academic Affairs

   Approver: Vicki Packheiser, LCSW Date: September 22, 2015
   Title: Assistant Dean for Undergraduate Programs, Clinical Associate Professor

   Approver: Members of the BSW Curriculum Committee Date: September 30, 2015
   (Includes: Tenure track and clinical professors and BSW Advisor)

**PROPOSED NEW CATALOG TEXT:**

**The Minor in Social Work**

Plans for a minor in psychology, sociology, or another approved area may be developed with advising assistance from the Office of Academic Affairs. A minor in Social Work requires completion of at least fifteen semester hours, six of which must be upper-division. All courses in the Social Work minor must be taken on a letter grade basis and students must earn a minimum grade of a "C".

All interested students must apply for admission to the minor. To be eligible, students must satisfy the following requirements:
- Completion of SW310 with a minimum grade of "C"
- Submission of a personal statement of interest in the Social Work Minor
- Minimum UT GPA of 2.5

**Required Courses:**
- SW310 Introduction to Social Work and Social Welfare
- SW312 Generalist Social Work Practice: Knowledge, Values and Skills
- SW325 Foundations of Social Justice: Values, Diversity, Power and Oppression

Students will choose 2 additional courses from SW 360K numbered topic courses to complete their required 15 semester hours.