

To: Benefits Eligible Employees

From: Human Resource Service Center

Subject: Guaranteed Enrollment in Disability Plans Until July 31

Date: July 13, 2009

Did you know that if you don't currently have Short-Term or Long-Term Disability coverage, you have a guaranteed enrollment opportunity for this Annual Enrollment only? You can enroll in one or both plans without the Evidence of Insurability (EOI) requirement through July 31, 2009. This means that you don't need to complete a health questionnaire and be approved by the insurance company for enrollment in the plans. If you select one or both plans by July 31, you will be automatically enrolled effective September 1, 2009 as long as you are actively at work in a benefits eligible position.

These plans provide income protection if you ever become disabled. For more details about each plan, including information about benefits, monthly cost, elimination periods and pre-existing condition limitations, please review the Annual Enrollment Web pages listed below.

Short-Term Disability: <http://www.utexas.edu/hr/enroll/std.html>

Long-Term Disability: <http://www.utexas.edu/hr/enroll/ltd.html>

To access the online enrollment system, My UT Benefits, and to learn more about all of your benefit options, visit the Annual Enrollment Web site: www.utexas.edu/hr/enroll

Supervisors, please be sure to print and post copies of this message for employees who do not have access to computers.

If you have questions or need assistance, please contact the Human Resource Service Center by e-mail at HRSC@austin.utexas.edu or by phone at 471-HRSC (4772).