



THE UNIVERSITY OF TEXAS AT AUSTIN
HRS/TEMPORARY PLACEMENT SERVICES

UTEMP PERFORMANCE EVALUATION FORM

Name of UTemp: _____

EID: _____

Department: _____

Supervisor: _____

Assignment Dates: _____

How would you rate this UTemp's performance? (circle one)

1= Outstanding 2= Very Good 3= Good 4= Needs Improvement 5= Unsatisfactory

A. Quality of Work	1	2	3	4	5
B. Quantity of Work	1	2	3	4	5
C. Dependability	1	2	3	4	5
D. Punctuality	1	2	3	4	5
E. Attendance	1	2	3	4	5
F. Initiative	1	2	3	4	5
G. Interpersonal skills	1	2	3	4	5
H. Cooperation	1	2	3	4	5
I. Ability to work well with others	1	2	3	4	5
J. Takes direction well	1	2	3	4	5
K. Ability to work with the public	1	2	3	4	5
L. Technical Skills	1	2	3	4	5

Would you re-hire this person? YES NO CONDITIONAL

If "NO" or "CONDITIONAL", please explain: _____

Additional comments: _____

****Comments may be discussed with the UTemp.**

Evaluated by: _____ Date of Evaluation: _____

Please return this completed evaluation to UTemp/HRS at campus mail code J5600