# Long Distance Authorization Code Request

**THE UNIVERSITY OF TEXAS AT AUSTIN, INFORMATION TECHNOLOGY SERVICES (ITS)**

Mail completed form to ITS Long Distance, SER 321, C3800 or Fax to (512) 471-8883

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### Department

Mail Code

Date

### Requester Name

E-mail

Phone

Account Number

Authorized Signer's Name

Authorized Signature

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**Please see “Instructions for Completing the Long Distance Authorization Code Request.”**

If you have any questions, please call the ITS Long Distance office at (512) 471-UTLD (8853).

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### User Information

<table>
<thead>
<tr>
<th>New Code or Add Service to Existing Code</th>
<th>Cancel Code or Cancel Service on Existing Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM ON CAMPUS</td>
<td>FROM OFF CAMPUS</td>
</tr>
<tr>
<td>Domestic LD</td>
<td>Int'l LD</td>
</tr>
<tr>
<td>To Campus</td>
<td>To Off-Campus</td>
</tr>
</tbody>
</table>

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### Account Changes:

<table>
<thead>
<tr>
<th>Old Account Number</th>
<th>Authorized Signer's Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>New Account Number</th>
<th>Authorized Signature</th>
</tr>
</thead>
</table>

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**Office Use Only**

Completion Date: __________________ By: __________________

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IF NECESSARY, ATTACH ADDITIONAL PAGE(S).

ACR – 2003-02-04