

How do I get entered in a meet? (TXLA swimmers only)

In a nutshell –

1. All TXLA Swimmers will be entered in all meets that we host. Away meets are different.
2. You will have several opportunities to let us know you can't attend particular meets.
3. At TXLA, coaches (not parents) do entries for swimmers. But, if you feel like there is a particular change you would like to make in your swimmer's events, there is a procedure to make changes.
4. After the meet entry deadline, I can't add you to a meet. You will have to deck enter in open lanes on the day of the meet.
5. A deadline will be set for changes (event changes or dropping one day or the entire meet). This deadline is after the meet entry deadline is only for TXLA athletes. After this deadline, you will be responsible for the entry fees even if you don't compete – no exceptions.

More information (probably more than you want to know) –

1. A meet calendar is attached. You can find start times, order of events (what events are on which days) and other meet format information by reading the meet announcement. Meet announcements are posted on our website as well as the South Texas website (www.stswim.org) about 45 days before a meet.

For away meets, athletes will be entered if they meet the qualifying times AND the coach feels like it is an appropriate meet for that swimmer.

For TXLA hosted meets, the default is that you will be entered in the meet.

If you want to opt out of the meet entry system (never be entered in a meet), just let me know. With our new listserv, this won't keep you from getting emails about meets, but you won't be entered in any meet and wouldn't need to respond to individual emails about meets. *But this does NOT eliminate your volunteer requirement!*

2. About 3 or 4 weeks before a meet, you will get an e-mail from me with information about the upcoming meet. If you know that you will not be able to attend the meet, please let me know. This will let me take your swimmer off the eligibility report that I give coaches to do entries. If you're uncertain about whether you'll attend the meet, don't reply and the coaches will choose events for your swimmer.

Once I have entries from the coaches, I'll email a first pass. This is your second chance to drop a day or the entire meet. Just send me an email and I will make the change – this doesn't need coach's approval.

Entries will also be posted at UT (usually on the supply closet door).

3. If you want to request a change in the events that the coach has selected, here's what you need to do. Send YOUR coach an email (with a copy to me) requesting the change and explain why you want to make the change. Please don't email all of the coaches. If the coach approves the change, I'll make the adjustment in Team Manager (the team database for entries and results).

If you're in Randy's group, do NOT send Randy an email. The swimmer will need to talk to Randy about a change in events. When Randy gives the OK, send me an email and I'll make the change.

4. After the meet entry deadline (set out in the meet announcement), you can't change your mind and get added to the meet. You can enter the meet but you will have to deck enter on the day of the meet if there are open lanes. You will have to pay the deck entry fee to enter (which is usually \$10 per event).
5. The deadline for changes (that I'll set for each meet) corresponds to the date that I need to transfer the entries from our Team Manager database, to Meet Manager (the software that runs the meet). This is **after** the meet entry deadline and is only available for TXLA swimmers. This is the date that the meet will be seeded and sent to the printer. Once the meet is seeded, entry fees will not be refunded (for any reason) because your swimmer has taken a lane. With that said, it is always nice to know if your swimmer has gotten sick at the last minute and will not attend the meet. Just an aside – other teams that enter our meets must submit entries 11 days before the meet (that's a South Texas rule). They are not refunded entry fees for any reason after the meet entry deadline.

If you have any questions about our meet entry system, please let me know!

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