

Guest Lecturer Parking Request

Complete all information and submit to your Division Chair for approval:

Date: _____

Faculty Name: _____

Course: _____

Invitee: _____

University or Organization: _____

Date and time on campus: _____

Approved by: _____

Date: _____

Use of “Official Visitor” Parking

The two “official visitor” parking spaces in lots F19 and F23 are to be used only by guests of the School, including, but not limited to, donors, prospective employees, or people who are conducting School business. **The spaces are not available for guest classroom lecturers or faculty.**