

THE UNIVERSITY OF TEXAS AT AUSTIN
UNDERGRADUATE NURSING HONORS PROGRAM APPLICATION PROCEDURES

HOW TO APPLY TO THE UNDERGRADUATE NURSING HONORS PROGRAM

At the time of application, students must have completed at least one semester of nursing prerequisite courses. The Undergraduate Nursing Honors Program starts in the fall semester of the sophomore year. Students whose official cumulative GPA of less than 3.45 will not be reviewed.

To apply for the Undergraduate Nursing Honors Program, follow the instructions below. Turn in application materials directly to the **Student Affairs Office, Undergraduate Admissions, UT Austin School of Nursing, 1700 Red River, Austin, TX 78701:**

APPLICATION DEADLINE: **1ST MONDAY AFTER SPRING BREAK**
(NOTE: WRITING SAMPLES ARE DUE ONE WEEK PRIOR)

APPLICATIONS MUST INCLUDE:

1. A completed Undergraduate Nursing Honors Program application, including personal essay (see Directions on Application).
2. The \$50 application fee in a check or money order made payable to The University of Texas at Austin School of Nursing (UTASN).
3. SEPARATE and OFFICIAL transcripts from each college/university you have attended other than UT-Austin (the School of Nursing does not require UT-Austin transcripts).
4. An official high school transcript (only if your foreign language requirement was satisfied in high school).
5. Three (3) letters of reference. The Request for Reference forms are attached to the application. These references must come from instructors and/or employers. High school teacher are acceptable.

WRITING SAMPLE

A brief writing sample will be completed on site in the Learning Resource Center (5th floor of the School of Nursing). Students **MUST** e-mail your name and UTEID to Kathy Hansen at khansen@mail.nur.utexas.edu during the Spring semester one week prior to providing the writing sample. Indicate in the subject line "Undergraduate Honors Program." This will give you access to the computer program. **Writing samples need to be completed at least one week prior to the application deadline.**

You will have one hour to complete a 1-2 page writing sample on the computer and submit it. Specific instructions for accessing the computer program can be picked up when you check in at the Learning Center desk on the 5th floor of the School of Nursing. These instructions are also on this website. When you check in, you may leave any study materials at the desk and pick up the instructions and a testing tent.

Notice Concerning Your Information

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It also gives you the right to request a copy of that information and to have the University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, P.O. Box 8179, Austin, Texas, 78713 (email:cfo@www.utexas.edu).

Application for Undergraduate Nursing Honors Program

Please type or print clearly:

1. A. UT-EID: _____ B. Date of Birth: _____ / _____ / _____

C. Place of Birth: _____
city county state country

2. **Full Legal Name:**

(last) (first) (middle) (maiden)

3. Anticipated Semester for starting upper division course work : _____

4. Address:

A. Permanent:

Street Telephone

City State Zip Code

B. Local:

Street Telephone

City State Zip Code

C. Residency Status: [] Texas Resident [] Non-Resident [] Foreign

5. List all colleges, universities, and professional schools that you have attended, including The University of Texas at Austin. Indicate the dates of attendance and degrees awarded: (**Note: The Office Admissions and the School of Nursing each require a separate official transcript from each college attended.**)

<u>School or Institution</u>	<u>Dates Attended</u>	<u>Major</u>	<u>Degree Awarded</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. Are you an LVN/LPN? [] yes [] no Are you an RN? [] yes [] no License # _____ State _____

7. List any certifications or health care training programs you have completed. (Include dates and names of programs.)

8. List previous employment. Specify dates, type of work, where employed, and approximate number of hours per week:

<u>Place of Employment:</u>	<u>Dates Worked:</u>	<u>Type of Work:</u>	<u>Hours Worked:</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. List volunteer activities in a health care environment (include dates and times):

10. List other community service and extracurricular activities (include dates and times):

11. List academic and other honors received during high school and your college career (include dates):

13. Personal Essay

Directions: Explain why you chose nursing and what you think you would like to do in the future as a nurse. This essay is an opportunity to introduce yourself to the committee. You are also encouraged to include an explanation or description of your situation or circumstances not fully described elsewhere in the application, which may deserve consideration of the admissions committee. Write no more than two typed double-spaced pages with 1-inch margins in standard 12-point font. Essays will be scored for content and the quality of writing, including spelling and grammar.

THE UNIVERSITY OF TEXAS AT AUSTIN
School of Nursing
Undergraduate Nursing Honors Program
REFERENCE REQUEST

To Be Completed By The Applicant

Applicant's Name _____ UT EID _____

Address _____ City _____ ST _____ Zip _____

Release of access to this reference: The Applicant must complete and sign one of the following statements before submitting this form to the evaluator. This request is in Federal Law P.L. 93-380 (Family Educational Rights and Privacy Act of 1974).

I hereby voluntarily waive and relinquish any right of access to this confidential reference. Date _____ Signed _____	I retain my rights to access this confidential reference. Date _____ Signed _____
--	--

TO BE COMPLETED BY THE EVALUATOR: Each applicant for entry into the Undergraduate Nursing Honors Program at UT Austin is required to submit three references, preferably from instructors and employers. The Honors Committee would like to receive a frank appraisal of the applicant's character and personality since this information would be most useful in selecting applicants for the professional program. When completed, this form should be mailed directly to the STUDENT AFFAIRS OFFICE, UNDERGRADUATE NURSING HONORS PROGRAM, UT AUSTIN SCHOOL OF NURSING, 1700 RED RIVER, AUSTIN, TX 78701.

Please place an X under the rating column which best describes the applicant's character and qualifications and include a short narrative in the space provided on the back of this form.

	Excellent	Above Avg	Average	Below Avg	Poor	N/A
Attitude and Personality - cooperative, confident, courteous, poise						
Reliability -- honest and dependable						
Personal Appearance - grooming and posture						
Work Habits and Industry - motivation, self-discipline, resourceful, conscientious, ability to organize, initiative						
Performance under Pressure						
Capacity for Independent Thinking - curiosity, creativity, leadership						
Communication - verbal and written clarity, coherence, confidence in conversation						
Likelihood of Career Success						

REFERENCE REQUEST
(continued)

A short narrative description and your overall impression of the candidate would be helpful to the Honors Committee:

How long have you known the applicant? _____

In what capacity? _____

Overall recommendation: (Please check the appropriate statement.)

Highly Recommend Recommend Recommend with Reservation Do Not Recommend

TO BE COMPLETED BY PERSON PROVIDING REFERENCE (Please Print)

Name _____ Job Title (if applicable) _____

Address _____

Name of Agency

Street Address

City

State

Zip

Telephone Number

Signature _____ Date _____

Please return this form to: **Student Affairs Office**
Undergraduate Nursing Honors Program
UT Austin School of Nursing
1700 Red River
Austin, TX 78701

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