



THE UNIVERSITY OF TEXAS AT AUSTIN
SECURITY SENSITIVE FORM

PO-13
Rev. 09/24/07
EM150

Human Resource Services
Staffing and Career Management Services
Campus Mail: NOA, J5600
US Mail: P.O. Box V
Austin, TX 78713-8922
Phone: 512-471-6840 • Fax: 512-475-6883

IMPORTANT INSTRUCTIONS: Clearly print all information. Provide ALL information requested. Information is used for identification purposes only.

Name: LAST NAME FIRST NAME MIDDLE NAME Social Security No.:

Maiden Name (if applicable): UT EID: Phone No. (Current):

Present Address: NUMBER AND STREET (No PO Boxes) CITY STATE ZIP

Previous Address: NUMBER AND STREET (No PO Boxes) CITY STATE ZIP

Drivers License No./State: Date of Birth: MM/DD/YYYY Gender: M F

California, Minnesota & Oklahoma Applicants Only: Please check here to have a copy of your consumer report sent directly to you.

AUTHORIZATION TO CONDUCT BACKGROUND CHECK

I hereby authorize The University of Texas at Austin and/or its agent to furnish The University of Texas at Austin my consumer, criminal, driving, and other related reports to include education, license, and certification information in connection with my employment or potential employment...

I certify that the statements made by me on this form are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

SIGNATURE OF APPLICANT DATE

THIS SECTION TO BE COMPLETED BY THE DEPARTMENT

IMPORTANT INSTRUCTIONS: Send this completed form to Human Resource Services, Staffing and Career Management Services, at the above address. For an applicant with an Online Employment Application, send only the completed form.

Identity has been confirmed by hiring department:

Job Title of Hire: Recruiting Job No. (if applicable):

Department Name AND Hiring Unit Code: Department Account No.:

Department Contact's Name: Department Contact UT-EID's (3 max):

Department Contact's Phone No.: Authorized Signature For Department:

For HRS Use Only: S: Date: Initials: C: Date: Initials:

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you.

Disclosure of your Social Security number ("SSN") is requested from you in order for The University of Texas at Austin to complete a background check. No statute or other authority requires that you disclose your SSN for that purpose.