

NOMINATION FORM
GRADUATE SCHOOL
OUTSTANDING GRADUATE COORDINATOR AWARD
2009

Nominee _____

Graduate Program _____ Mail Code _____

Dates of Service as Graduate Coordinator _____
(At least two years as of September 1, 2008)

Submit **six sets** of the following:

1. Completed nomination form
2. Cover letter from the Department Chair, Program Director, or Graduate Adviser
3. Up to five additional letters of support, including at least one from a current or former student. Other letters may be from faculty, staff, or others familiar with the nominee's administrative record.

Note: Letters should be addressed to the Graduate Coordinator Awards Committee and should refer to one or more of the suggested criteria for nomination.

4. Graduate program materials relevant to the nomination, including information describing the nominee's role in their production or development—e.g., conceptualization, design, writing, editing, etc.
or
a written statement from the nominee describing projects, initiatives, and achievements relevant to the graduate program

Submit nomination documents to:

Tom Belinoski, Assistant Dean
Office of Graduate Studies
G0400 (MAI 101)

phone: 232-3607
e-mail: belinoski@austin.utexas.edu

Deadline: Friday, November 14, 2008

Department Chair,
Program Director, or
Graduate Adviser _____ Date _____
(Please print or type)

Graduate Program _____ Mail Code _____

E-mail Address _____ Phone _____