

COOPERATIVE/CONSORTIUM PROGRAM FOR GRADUATE STUDENTS  
 APPLICATION AND REPORTING FORM  
 THE UNIVERSITY OF TEXAS SYSTEM – THE TEXAS A&M UNIVERSITY SYSTEM

**PART I – STUDENT INFORMATION (PLEASE PRINT)**

NAME (LAST, FIRST, MI) \_\_\_\_\_ UT EID \_\_\_\_\_

ADDRESS (STREET AND APT # OR PO BOX) \_\_\_\_\_ CITY, STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE (INCLUDE AREA CODE) \_\_\_\_\_ E-MAIL \_\_\_\_\_

HOME INSTITUTION \_\_\_\_\_ DEPARTMENT OR MAJOR \_\_\_\_\_ GPA (MUST BE 3.0 OR BETTER) \_\_\_\_\_

HOST INSTITUTION (WHERE THE STUDENT IS APPLYING TO TAKE CLASSES) \_\_\_\_\_ SEMESTER, YEAR (IN WHICH THE CLASS WILL BE TAKEN) \_\_\_\_\_

**PART II – REQUIRED SIGNATURES FROM THE HOME INSTITUTION**

GRADUATE ADVISER OR CHAIR \_\_\_\_\_ DATE \_\_\_\_\_

DEAN, GRADUATE SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

**PART III – REQUIRED INFORMATION AND SIGNATURES FROM THE HOST INSTITUTION**

PRELIMINARY APPROVAL OF HOST GRADUATE DEAN \_\_\_\_\_ DATE \_\_\_\_\_

	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS	COURSE TITLE	INSTRUCTOR'S SIGNATURE	FINAL GRADE
1						
2						
3						

FINAL APPROVAL OF HOST GRADUATE SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

**PART IV – GRADES**

GRADES SHOULD BE REPORTED VIA A MEMO FROM THE INSTRUCTOR (WITH SIGNATURE) TO THE HOST INSTITUTION'S GRADUATE DEAN'S OFFICE, WHERE THE GRADES WILL BE RECORDED AND CERTIFIED ON THIS FORM AND THEN SENT TO THE HOME INSTITUTION'S GRADUATE DEAN'S OFFICE.

PERSON CERTIFYING GRADES \_\_\_\_\_ DATE \_\_\_\_\_

**PART V – DROP/WITHDRAWAL**

IN THE EVENT THAT THE STUDENT IS UNABLE OR DECIDES NOT TO COMPLETE THE COURSE, COMPLETE THIS SECTION.

	COURSE	INSTRUCTOR'S SIGNATURE	DATE
1			
2			
3			

\_\_\_\_\_  
 SIGNATURE OF DEAN OF GRADUATE SCHOOL (HOST INSTITUTION) \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE OF DEAN OF GRADUATE SCHOOL (HOME INSTITUTION) \_\_\_\_\_ DATE \_\_\_\_\_