

## Graduate Student Professional Development Awards

Professional Development Awards provide support for students to attend major professional meetings at which they present an original paper based on their research. The Graduate School allocates travel funds to each department or program. The graduate adviser and graduate coordinator can nominate students for these awards which are approved and administered by the Graduate School.

### Deadlines:

Semester	Department Submission	Deadline for Student Request for Payment
Fall	September 1, 2008–December 5, 2008	January 23, 2009
Spring	December 6, 2008–March 30, 2009	May 8, 2009
Summer	March 31, 2009–June 12, 2009	July 24, 2009

These are firm deadlines. Awards for fall, spring, or summer meetings not submitted by the appropriate departmental deadline will not be accepted. Payments not requested by the appropriate student deadline will not be processed.

Registration is required during the semester the funds are to be used. Summer registration will be waived if the student was registered for the prior spring semester.

Incomplete applications will not be accepted. Evidence of acceptance and an abstract must be attached.

Please note that departments may submit an application as soon as the abstract has been accepted for presentation. Once the award is approved by the Graduate School, the student may request payment in advance of travel.

2008-2009

**APPLICATION FOR GRADUATE STUDENT PROFESSIONAL DEVELOPMENT AWARD**

Please type or print

Mr.  
NAME: Ms. \_\_\_\_\_ DEPT: \_\_\_\_\_ DATE: \_\_\_\_\_

EID: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_ ZIP: \_\_\_\_\_

DISSERTATION OR THESIS TITLE:

\_\_\_\_\_

CHAIR, DISSERTATION OR THESIS COMMITTEE: \_\_\_\_\_

\_\_\_\_\_

Please check one:

Fall 2008 meeting \_\_\_\_\_ Spring 2009 meeting \_\_\_\_\_ Summer 2009 meeting \_\_\_\_\_

**YOU MUST BE REGISTERED AT THE UNIVERSITY OF TEXAS AT AUSTIN DURING THE SEMESTER THE FUNDS ARE TO BE USED. SUMMER REGISTRATION WILL BE WAIVED IF YOU WERE REGISTERED FOR THE PRIOR SPRING SEMESTER.**

Date of meeting: \_\_\_\_\_

Location of meeting: \_\_\_\_\_

Name of meeting: \_\_\_\_\_

**PLEASE ATTACH EVIDENCE THAT YOUR PAPER HAS BEEN ACCEPTED FOR PRESENTATION (COPY OF LETTER, E-MAIL OR PROGRAM)**

**PLEASE ATTACH AN ABSTRACT OF THE PAPER THAT YOU WILL PRESENT.** List all authors as they will appear in the program

\_\_\_\_\_

Are you presently receiving income from The University of Texas at Austin? \_\_\_\_\_

What is the source of your income? \_\_\_\_\_

What other support do you have? \_\_\_\_\_

If your research is being supported by The University of Texas, please indicate the source of the support.

\_\_\_\_\_

List any previous support you have received from the Office of Graduate Studies.

\_\_\_\_\_

Please list the dates during which you plan to attend the meeting. \_\_\_\_\_  
Month Day (s) Year

Estimate the costs associated with attendance at the meeting. Please provide accurate and current airfares.

Transportation \$ \_\_\_\_\_

Please state other sources which might be used to partially defray these costs. Include amounts available.

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\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature of Supervising Professor

\_\_\_\_\_  
To be completed by the Graduate Adviser:

For which degree is the student a candidate? \_\_\_\_\_

Is the student making satisfactory progress toward the degree? \_\_\_\_\_

If for the doctoral degree, has the student been officially admitted to candidacy? \_\_\_\_\_

What is the expected date of completion of the degree? \_\_\_\_\_

The Graduate Studies Committee in \_\_\_\_\_

recommends an award of \$ \_\_\_\_\_.

\_\_\_\_\_  
Signature of the Graduate Adviser

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name of the Graduate Adviser

\_\_\_\_\_  
Leave blank for action by the Office of Graduate Studies