

Technology Resources
Software Installation Request

Please fill out the following information. When this form is completed, please fax or return to:

Technology Resources
FAX: 475-9799 or Campus Mail: C2700

Date: _____

Name: _____ Phone#: _____

Dept.: _____ Bldg/Room#: _____

(Please find the list of approved software on page 2 or on the Web at
<http://www.utexas.edu/operations/treecs/services/desktop/software.html>.

Note: All software not appearing on the list must be approved by the Directors)

Software you are requesting: _____

Version: _____ For what? (printer, CPU or Camera?) _____

Quantity: _____ Operating System (XP, 2000, etc.): _____

Purpose for the software: _____

Do you currently own a valid license for this software? _____

If not, please give us the account number to be charged for the purchase: _____

If so, how did you come by the license (i.e. replacement install on new OS or computer, transfer license from another user, purchased but not yet installed). If this is a reinstallation for an existing license, where was the original software installed?

Authorization (must have signature of account supervisor)

Printed Name

Signature

For TRECS Use Only:

Service Request #: _____ Entered by: _____

Date Ordered: _____ Entered by: _____

Picked up by: _____ Date: _____

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APPROVED SOFTWARE:

Standard User Applications

- Windows XP
- MS Office 2007 Professional
 - Outlook (e-mail and calendar)
 - Word (document)
 - Excel (spreadsheet)
 - Access (database)
 - Powerpoint (presentation)

- Internet Explorer
- Firefox
- QWS3270 Secure
- Adobe Reader
- Real Player
- QuickTime
- Microsoft Forefront (centrally monitored)

Additional Approved Applications for Purchase

- MasterWorks
- Pulsar Means
- FileMaker Pro
- MS Project
- AutoCAD
- AutoCAD LT
- MS Visio
- All other UT approved terminal emulators

- Adobe Software
 - Acrobat Professional
 - Adobe Illustrator
 - Adobe Photo Shop
 - Most other Adobe products