

**CATHY LESTER IT EXCELLENCE AWARD
NOMINATION FORM**
http://www.utexas.edu/people/cll/about_award.html

Please complete all information and send the form as an email attachment to the Award Committee, cll-memorial-cmte@utlists.utexas.edu, by Friday, October 30, 2009.

Nominee Information

Name of nominee(s):

Job Title:

Department:

Nominator Information

Nominator's Name:

E-Mail Address:

Department:

Supporting Statements

Describe why the staff member or team being nominated should be considered for this award. Please specify how the nominee or team demonstrates the qualities listed below. Examples are encouraged.

- **Commitment to serve the University and its goals**
- **Seeks breadth and depth of knowledge**
- **Participates actively in mentoring and educating other**
- **Partners with business clients or end users**
- **Strives to provide strategic, innovative, and effective technical solution**
- **Articulates core principles and adheres to best practices**
- **Emphasizes quality in processes and results**

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NOMINATION INSTRUCTIONS

The Cathy Lester IT Excellence Memorial Award honors the life and work of Catherine Louise Rihn Lester, who served the University of Texas for 27 years as an administrative information technology professional. Cathy worked tirelessly to develop systems that support and advance the University's standards of excellence in education, research, and public service.

What is the award?

The award is an unrestricted, one-time cash payment for the person or team selected. The exact amount of the award will be based on the current value of the endowment.

For 2009, the committee expects to make two awards:

Rising Star Award - recognizing someone early in their UT career who is progressing quickly and demonstrates potential for continued growth

Excellence Award - recognizing someone with an enduring track record for excellence

Who is eligible for the award?

Information Technology employees at the University of Texas at Austin whose primary responsibilities include management or development of administrative software systems and solutions are eligible for the award. Previous award recipients and Award Committee members are **not** eligible.

What are the criteria for winning the award?

Winners of the Cathy Lester IT Excellence Memorial Award should exhibit the qualities for which Cathy Lester was known. These qualities include:

- * Commitment to serve the University and its goals
- * Breadth and depth of knowledge
- * Active participation in mentoring and educating others
- * Partnership with business clients to provide strategic, innovative, and effective technical solutions
- * Adherence to core principles and adherence to best practices
- * Emphasis on the quality of results

How are candidates nominated for the award?

Any employee of The University of Texas at Austin, except current members of the Award Committee, can nominate candidates by completing this form and sending it as an email attachment to the Award Committee: cil-memorial-cmte@utlists.utexas.edu
Nomination deadline is Friday, October 30, 2009 for the 2009 awards.
All nominations received will be considered for both the Excellence Award and the Rising Star award; it is not necessary to specify which award on the nomination.

Who will determine who receives the award?

The winner of the Cathy Lester IT Excellence Memorial Award will be determined by the Award Committee. A list of the current Award Committee members can be viewed at:

<http://www.utexas.edu/people/cli/committee.html>

The recipients of the 2009 awards will be announced in early November.

Questions

Please contact the Award Committee (cli-memorial-cmte@utlists.utexas.edu) if you have any questions about the award or nomination process. Additional information about the award is available on the web at: <http://www.utexas.edu/people/cli/index.html>