

REQUEST FOR HOUSING/PROVISIONAL HOUSING AGREEMENT

Date

Records and Collections Curation
Texas Archeological Research Laboratory
The University of Texas at Austin
J. J. Pickle Research Campus, Building 5
1 University Station R7500
Austin, Texas 78712-0714

Permanent housing and curation is requested at Texas Archeological Research Laboratory for:

Project # & name _____

_____ PI _____

Agency(ies) & permit #(s) _____ Permit expiration _____

Project sponsor _____

Project area/county(ies)/site #(s) _____

Nature of investigation _____

Dates of investigation _____ Projected date for curation _____

Estimated space needs: Records _____ Collections _____

I, the Principal Investigator for this project, acknowledge the requirement that all project records, including the original field records, be on archival materials.

Signature of Principal Investigator

Company

Print or type name

Address

Title

City/State/Zip

Records file drawer (standard letter size) 27-x-11-x-10.5-inches
Collections drawer 28.5-x-25-x-3.5-inches • Collections box (3 collection boxes/shelf) 18-x-11-x-6-inches

TARL's current cost per drawer/shelf is \$1,587.60. This price is in effect from the date this request is approved by appropriate TARL personnel until the first day of the next fiscal year (Sept. 1st). If this project's materials are submitted for curation after this date, the fee in effect at the time of delivery will be charged.

TARL curation staff are to be contacted two weeks prior to bringing or sending materials to the repository. *Final acceptance of the materials for housing is contingent upon full compliance with TARL's procedural guidelines for curation.* For assistance in determining space/cost needs, archival suppliers, or procedures, please call 512.232.1806 (Records) or 512.475.6853 (Collections).

___Provisional housing approved

___Provisional housing denied

Signature

Print or type name and title

Date