

**REQUEST TO PHOTOGRAPH COLLECTION ITEMS
OR TO ORDER PHOTOGRAPHS**

Name _____ Organization _____

Address _____ City/State/Zip _____

Telephone _____ E-mail _____

I wish to: Photograph _____ Scan _____ Order Photographs _____

Nature of the collections you wish to photograph or the photographs you wish to order or scan:

Use for which these photographs are needed:

Research _____ Teaching _____ Publication _____ Exhibit _____ Other _____

Explain: _____

If for publication or other commercial purpose, please state the following:

Title _____

Publisher/Release Date _____

If requesting to photograph, please indicate the following:

Date you wish to photograph _____

How much time do you expect to spend _____

Credit must be given to TARL either as repository curating the specimen or as the source of a photographic image. Credit line should also include the name of the photographer (if known), "Courtesy of Texas Archeological Research Laboratory, The University of Texas at Austin," and the image catalog number, unless otherwise specified. With printed matter, the credit line should appear on the same page or the page facing the illustration, or with other "Sources of Illustrations." Crediting of each individual item is necessary in all cases. Two copies of the resulting article, report, book, videotape, CD, etc., shall be provided to TARL's Head of Records for permanent curation.

I have read the POLICY FOR PHOTOGRAPHING ITEMS FROM TARL COLLECTIONS AND FOR REPRODUCTION AND PUBLICATION OF PHOTOGRAPHS and I agree to comply with the procedures, conditions, and fees outlined therein.

Signature _____ Title _____ Date _____

TARL response: _____

