Annual Fire Safety Report
October 1, 2012
Annual Fire Safety Report
The University of Texas at Austin

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I. ANNUAL FIRE SAFETY REPORT: In compliance with appropriate provisions of federal law, The University of Texas at Austin is required to make reports available to the campus community and to prospective students and their parents pertaining to fire safety. Institutions maintaining on-campus student housing facilities must collect fire statistics publish an Annual Fire Safety Report and keep a Fire Log.

A. DEFINITION OF A FIRE
   For fire safety reporting, a fire is, “Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

B. FIRE STATISTICS
   Fire statistics must be collected and reported in both the annual fire safety report and the U.S. Department of Education’s web-based data collection system. Fire statistics for each on-campus student housing facility must be reported.

   - The number of fires and cause of each fire.

Categories to be used are:

   a. Unintentional Fire
      1. Cooking
      2. Smoking materials
      3. Open flames
      4. Electrical
      5. Heating Equipment
      6. Hazardous products
      7. Machinery/Industrial
      8. Natural
      9. Other

   b. Intentional Fire
   c. Undetermined Fire

   • Number of deaths related to the fire.
   • Number of inquiries related to the fire resulting in treatment at a medical facility.
   • The value of property damage related to the fire.

Fire statistics disclosure requirement citation 34 CFR 668.49(c)
C. ANNUAL FIRE SAFETY REPORT

- Fire statistics listed for each on-campus student housing facility separately.
- Description of the fire safety system for each on-campus student housing facility.
- The number of fire drills held the previous calendar year.
- Institutional policies or rules on portable electrical appliances, smoking and open flames in student housing facilities.
- Procedures for student housing evacuation.
- Policies for fire safety education and training programs for students, staff, faculty.
- A list of the titles of each person or organization to which individuals should report that a fire has occurred.
- Plans for future improvements in fire safety, if determined necessary by the institution.

Fire statistics safety report requirement citation 34 CFR 668.49(b)

D. FIRE LOG

A Fire Log will be maintained by the institution. This Fire Log should be easily understood and fires should be recorded on the date reported. For each report of a fire the following information should be included in the Fire Log:

- The nature of the fire
- The date the fire occurred
- The time of day the fire occurred
- The general location of the fire

The Fire Log may be in hard copy or in an electronic format. The Fire Log must be accessible on site. The Fire Log reports for the most recent sixty (60) day period must be open to public inspection upon request during normal business hours. Any portion of the log that is older than 60 days must be made available within two (2) business days of a request for public inspection. The Fire Log must be kept for three (3) years following the publication of the last annual report to which it applies (in effect – seven years).

Fire log requirement citation 34 CFR 668.49(d)
The University of Texas at Austin
A. FIRE STATISTICS

Fire-Smoke alarm Calls for January 1, 2011 through December 31, 2011

<table>
<thead>
<tr>
<th>Fire Alarm Location</th>
<th>Cause</th>
<th>Number of Calls</th>
<th>Actual Fires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Almetrius Duren Hall (ADH)</td>
<td>Fire alarm</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Andrews Hall (AND)</td>
<td>Fire alarm</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Blanton Hall (BLA)</td>
<td>Fire alarm</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Brackenridge Hall (BHD)</td>
<td>Fire alarm</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Carothers Hall (CRD)</td>
<td>Fire alarm</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Creekside Hall (CRH)</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Jester Hall (JES)</td>
<td>Fire alarm</td>
<td>16</td>
<td>0</td>
</tr>
<tr>
<td>Kinsolving Hall (KIN)</td>
<td>Fire alarm</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Littlefield Hall (LTD)</td>
<td>Fire alarm</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Living Learning Hall A (LLA)</td>
<td>Fire alarm</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Living Learning Hall B (LLB)</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Living Learning Hall C (LLC)</td>
<td>Fire alarm</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Living Learning Hall D (LLD)</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Living Learning Hall E (LLE)</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Living Learning Hall F (LLF)</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Moore-Hill Hall (MHD)</td>
<td>Fire alarm</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Prather Hall Dorm (PHD)</td>
<td>Fire alarm</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Roberts Hall Dorm (RHD)</td>
<td>Fire alarm</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>San Jacinto Hall (SJH)</td>
<td>Fire alarm</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

**TOTALS = 41**

1

The items noted were fire alarm activations – not a fire as defined in the requirements. Several fire alarm activations were due to renovations within the individual structures or the replacement of fire alarm equipment.
The University of Texas at Austin

B. Dormitory – Residence Hall Building Fire Safety Systems

**Almetrius Duren Hall (ADH)**
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
(e) Elevator recall as per NFPA 101, Life Safety code

*Occupant number 572*

**Andrews Hall (AND)**
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code

*Occupant number 132*

**Blanton Hall (BHD)**
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code

*Occupant number 274*

**Brackenridge Hall (BHD)**
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code

*Occupant number 128*

**Carothers Hall (CRD)**
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code

*Occupant number 131*

**Creekside Hall (CRH)**
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code

*Occupant number 190*
Jester Hall (JES)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety code
(e) Elevator recall as per NFPA 101, Life Safety code
   Occupant number 2,986

Kinsolving Hall (KIN)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
(e) Elevator recall as per NFPA 101, Life Safety code
   Occupant number 735

Littlefield Hall (LFH)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
   Occupant number 152

Living Learning Halls A through F – (LLA) (LLB) (LLC) (LLD) (LLE) (LLF)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
   Occupant number 197

Moore Hill Dormitory (MHD)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
   Occupant number 386

Prather Hall Dormitory (PHD)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
   Occupant number 158
Roberts Hall (RHD)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
   Occupant number 127

San Jacinto Hall (SJH)
(a) Fire Sprinklers 100%
(b) Fire alarm coverage 100% as per NFPA 72, National Fire Protection Assn.
(c) Proprietary fire alarm monitoring as per NFPA 72
(d) Emergency lighting coverage as per NFPA 101, Life Safety Code
(e) Pressurized stairwells & floor pressurization as per NFPA 101 – mandatory references pertaining to pressurization for dormitories/hotel occupancies
   Occupant number 811
Fire drills/evacuations are required in all occupied residence halls during the fall, spring, first summer and second summer sessions. Fire drills are unannounced and all occupants are required to leave the building. Fire drills are initiated in the early evening hours to ensure a maximum number of occupants participate. Fire drills are conducted by University Fire Inspectors with National Fire Protection Association (NFPA) Inspection Certifications. See

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Date tokenized</th>
</tr>
</thead>
<tbody>
<tr>
<td>Almetrius Duren Hall</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Blanton Hall</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Carothers Hall</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Creekside Hall</td>
<td>February 7, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Jester – East Hall</td>
<td>January 24, 2011, September 6, 2011</td>
</tr>
<tr>
<td>Jester – West Hall</td>
<td>January 24, 2011, September 6, 2011</td>
</tr>
<tr>
<td>Kingsolving Hall</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Littlefield Hall</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Living Learning Hall A</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Living Learning Hall B</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Living Learning Hall C</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Living Learning Hall D</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Living Learning Hall E</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Living Learning Hall F</td>
<td>January 31, 2011, September 12, 2011</td>
</tr>
<tr>
<td>Moore-Hill Hall</td>
<td>February 7, 2011, September 26, 2011</td>
</tr>
</tbody>
</table>
D. Residence Hall Policies on Smoking – Electrical Appliances – Open Flames

**Smoking**

Smoking is not permitted in any area of the residence halls including individual student rooms and stairwells. For more information, see the “Tobacco Free Campus” information [http://www.utexas.edu/student/housing/pdfs/ResidenceHallManual.pdf](http://www.utexas.edu/student/housing/pdfs/ResidenceHallManual.pdf) page 53.

**Banned Objects and Appliances**

In accordance with university residence hall policy, as reviewed and approved by The University of Texas at Austin Fire Marshal, the following appliances and electrical devices **cannot** be used in a university residence hall room:

Any Appliance with Open Heating Coils  
Bread Maker  
Candle with a burned or unburned wick  
Coffee/Drink Warmer  
Crock Pot  
Deep Fryer  
Electric skillet or griddle  
Electric wok  
Explosives  
Facsimile of a weapon  
Fireworks  
George Foreman Grill  
Halogen lamps over 120 watts  
Hamburger cooker  
Homemade furniture  
Hot plate  
Incandescent bulbs  
Lofted furniture not supplied by DHFS  
Microwave (other than the one provided by DHFS)  
Neon lights  
Paper lamp shades or lanterns with bulbs  
Paper on your door (larger than two 8x11)  
Refrigerator (other than the one provided by DHFS)  
Rice Cooker  
Soldering iron  
Space heater  
Toaster  
Toaster oven  
Toxic chemicals  
University furniture not assigned to you  
Weapons

The use of unauthorized electrical devices can present a fire hazard. Residents found in possession of unauthorized electrical devices will be directed to remove the item and will be subject to disciplinary action. See [http://www.utexas.edu/student/housing/pdfs/ResidenceHallManual.pdf](http://www.utexas.edu/student/housing/pdfs/ResidenceHallManual.pdf) page 2.
**Open Flames**


The following open flame devices are prohibited:

(a) Candles (with or without burned wicks)

(b) Incense
E. Residence Hall Policies on Smoking – Emergency Evacuation Procedures

**Emergency Evacuation**


Student residents are required to evacuate residence halls upon activation of the building fire alarm system and/or public address system. Other types of emergencies requiring the evacuation of a facility can be performed via the building public address system. Any announcement of an emergency nature is performed by a trained Resident Assistant or staff member. The university Fire Prevention Services group conducts emergency evacuation drills: [www.utexas.edu/safety/fire/safety/residence_halls.html](http://www.utexas.edu/safety/fire/safety/residence_halls.html).

**Evacuation Route**

Emergency evacuation routes within each facility are posted on the interior door of each residence room. Additionally, staging or gathering areas for residents are noted for each residence hall in the residence hall manual, [http://www.utexas.edu/student/housing/pdfs/ResidenceHallManual.pdf](http://www.utexas.edu/student/housing/pdfs/ResidenceHallManual.pdf) pages 13-15. Residents are required to gather on sidewalks or other appropriate areas out of the traffic areas used by emergency responders. After being evacuated, residents should only return to the residence halls after an announcement by the municipal fire department, university police, or university fire prevention personnel that it is permissible to do so. Evacuation drills are performed for each occupied residence hall four (4) times per year. Drills are performed each fall, spring and twice during the summer sessions.

**Evacuation Assistance**

Residence hall staff provides a confidential list of students that may require assistance during evacuations to fire safety and police personnel. Students may request in writing to the residence hall area desk to be added or removed from this list at any time during the year. Resident Assistants provide assistance or assign personnel to assist any student that may be mobility impaired or that may require assistance in the event of an evacuation.

**Emergency Communication Tools**

Emergencies may range from inclement weather, to building evacuations, to campus closures. The university has a variety of tools to communicate with the public in the event of these and other possible emergencies. Depending on the type of emergency, the university may use some or all of the communications tools to inform the faculty, staff, and students. See [www.utexas.edu/safety/communication](http://www.utexas.edu/safety/communication).
**F. Fire Safety Training – Inspection – Education Programs**

**Fire Safety Training**

Fire safety training is required for all Resident Hall Assistants. Training is provided by the university Fire Prevention Services Inspection staff prior to the fall semester. The training involves:

(a) Live Fire Demonstration (facsimile of a dormitory room burning)
(b) Orientation of a smoke filled dormitory room (use of theatrical smoke)
(c) Practical (hands on) training of portable fire extinguishers
(d) Presentation (1 hour) in dormitory room/corridors/stairs/common area inspection procedures:

1. Overview of prohibited electrical appliances
2. Fire – life safety violations and monetary fine system
3. Overview of prohibited decorations
4. Overview of building fire safety systems (sprinklers/fire alarm)
5. Practical fire safety inspection procedures and the reporting process
6. Evacuation procedures (interaction with university Fire Marshal)
7. Nightly building inspection procedures and reporting process


See [www.utexas.edu/safety/fire](http://www.utexas.edu/safety/fire)

**Fire Safety Inspections**

Fire safety inspections of all residence halls and individual rooms are performed by the university fire inspectors and resident assistants assigned to each facility.

Training for inspections is provided by the university fire inspection staff. Instructional inspectors are certified by the National Fire Protection Association (NFPA).


Inspections of residence halls are performed nightly by the resident assistants. Specific areas to be inspected are as follows:

(a) Exit stairwells (check for obstructions)
(b) Exit corridors (check for obstructions)
(c) Exit signs (check for function and visibility)
(d) Building exit doors (check for function and security)
(e) Common areas (lounges - study rooms – entertainment areas)

Reports regarding building safety equipment requiring repair or replacement must be submitted to maintenance personnel in a timely manner. Examples of inspection forms for resident assistants can be found at the following web site:

[http://www.utexas.edu/student/housing/pdfs/sample_nightly_inspection_forms.pdf](http://www.utexas.edu/student/housing/pdfs/sample_nightly_inspection_forms.pdf)
Fire Safety Education

The University of Texas at Austin Fire Marshal’s Office was selected as the pilot program recipient for the “Have an Exit Strategy” fire safety education program adopted by the Texas State Fire Marshal’s Office. See [www.haveanexitstrategy.com](http://www.haveanexitstrategy.com)

The university has been involved in this educational fire prevention program for (5) five years. This program was formally adopted by the Texas State Fire Marshal’s Office in 2010 and is offered to all public colleges and universities within the state of Texas.

This program emphasizes fire safety education venues that students, staff, and faculty may occupy while on campus. For example:

(a) Resident Assistants and all first year dormitory residents receive information on a CD and brochures on the “Have an Exit Strategy” program
(b) Bus service to the campus has placards advertising the fire safety program
(c) Electronic athletic scoreboards in large assembly areas advertise the program
(d) Campus building exit diagrams have “Exit Strategy” logos depicting the program
(e) Municipal fire department places “Exit Strategy” placards in popular student gathering areas off campus
The University of Texas at Austin

G. Residence Hall Fire and Life Safety Violations

Fire and Life Safety Violations
To ensure that fire and life safety guidelines are followed within the residence halls, various types of appliances and items are prohibited. If have questions regarding whether a particular item is permitted, residents should direct such inquiries to Resident Hall Assistants and to send questions pertaining to prohibited items to: DHFS (housing@austin.utexas.edu). Inquiries are presented to the university Fire Marshal for an official response – with a decision as to whether the item is permissible or not.

Student residents receiving notice of a first time monetary fine for a fire safety violation may have the fine waived if they review and successfully complete a Fire Safety Test as found on the Division of Housing/Food Services (DHFS) web site. This does not extend to individuals involved with:
(a) Tapering or vandalism of building fire safety equipment.
(b) Activation of a fire alarm system falsely.
(c) Discharging of fireworks or explosives.
(d) Arson.

Subsequent violations of fire and life safety policies will result in disciplinary action and possible removal of an individual from the residence hall.

<table>
<thead>
<tr>
<th>Violation</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activation of a fire alarm system – falsely</td>
<td>Minimum $1,000</td>
</tr>
<tr>
<td>Discharging fireworks, explosives, weapons</td>
<td>$550</td>
</tr>
<tr>
<td>Obstruction of fire sprinkler system</td>
<td>$100 plus damage costs</td>
</tr>
<tr>
<td>Fire sprinkler soffit – placement of items on soffit</td>
<td>$25</td>
</tr>
<tr>
<td>Tampering of fire safety and/or sprinkler equipment</td>
<td>$100 plus damage costs</td>
</tr>
<tr>
<td>Open flame or open flame devices within a residence</td>
<td>$100 plus damage costs</td>
</tr>
<tr>
<td>Failure to evacuate upon activation of a fire alarm</td>
<td>$50</td>
</tr>
<tr>
<td>Possession of banned or prohibited objects</td>
<td>$50 per item</td>
</tr>
<tr>
<td>Smoking indoors or in designated no smoking areas</td>
<td>$50</td>
</tr>
<tr>
<td>Obstructing a route of fire exit egress</td>
<td>$50</td>
</tr>
<tr>
<td>Covering/obstructing an evacuation diagram</td>
<td>Verbal warning – 1st offense</td>
</tr>
<tr>
<td>Subsequent Offenses</td>
<td>$25</td>
</tr>
</tbody>
</table>

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Fire Reporting
Reports of any type of fire are investigated and documented by The University of Texas at Austin Police Department. Fires involving an injury, death, significant property damage or suspicious fire incidents must be reported to the University of Texas Fire Marshal and/or Assistant Fire Marshal, Police Chief and Assistant Police Chief on a 24/7 basis. Any fire on the campus of The University of Texas at Austin that causes injury, death, significant property damage or potentially suspicious fire incidents must be reported to the Texas State Fire Marshal’s Office. The reporting of fires to the Texas State Fire Marshal’s Office can be via a 24/7 telephone number: (512) 305-7900. Reports of fire incidents in public colleges and universities in Texas can be found at: www.tdl.state.tx.us/fire/fmfsi.html

Reports of fires within the Residence Halls are posted on The University of Texas at Austin Fire Marshal’s website. Fire reports pertaining to residence halls are updated on a daily basis and posted the following day at this website: www.utexas.edu/safety/fire

Notification – fire incident
The University of Texas at Austin reports fire incidents via a NFPA 72 Proprietary dispatch office to the following individuals:
(a) University Fire Marshal - Fire Prevention Services
(b) University Assistant Fire Marshal - Fire Prevention Services
(c) University Police Chief - University Police Department

The Texas State Fire Marshal’s Office is notified by the University Fire Marshal’s Office. Additional technical personnel from the Texas State Fire Marshal’s Office may be notified depending upon the nature of the fire incident. This could include:
(a) Deputy State Fire Marshal Inspectors
(b) Deputy State Fire Marshal Arson Investigators
(c) Deputy State Fire Marshal Forensic/Lab Investigators
The University of Texas at Austin

I. Future Improvements – Campus Fire Safety

The University of Texas at Austin continually evaluates the need for improvements in all aspects of the campus fire safety program. It is the intent of the university to provide an environment that addresses the issues of fire and life safety for students, faculty, and staff.

Changes in student or personnel numbers, occupancy changes of campus buildings, the design and use of new buildings, renovations of existing structures, and the need to retrofit existing buildings with new fire/life safety equipment is continually under review.

Improvements or potential changes in fire safety at the university are reviewed and any required changes are implemented on a timely basis.