



STUDY ABROAD OFFICE / INTERNATIONAL OFFICE

THE UNIVERSITY OF TEXAS AT AUSTIN

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Refund Policy for Students Studying Abroad Through UT Austin

The refund policy for students participating in official UT Austin Study Abroad programs covers two categories:

- A. Refunds due to program cancellation as authorized by UT Austin administration.
- B. Refunds due to the withdrawal from the program by the student.

A. Program cancellation authorized by UT Austin administration.

In the event that UT Austin administration cancels a program, any student participating in a cancelled program, and who is not able to earn credit for that semester, will be considered for a refund of UT Austin tuition and fees for the semester. The amount may vary depending on the number of credits, if any, the student can complete for that semester.

Semester is defined as the term abroad in which the cancellation occurred.

Refunds of tuition and fees will be distributed once the student's official registration record is adjusted to reflect the cancellation. Students are advised that this adjustment could take up to two months to process upon return to Austin. The method of reimbursement will actually depend on the means in which the tuition and fee bill was originally paid. (Example: paid by credit card = refunded to credit card).

Additional program fees paid most likely will not be refundable. If fees are recoverable the student will be notified.

Furthermore, it is important for students to note:

UT Austin will **not** be able to provide refunds for any expenses incurred or having to do with air travel, accommodations, food, books/supplies or miscellaneous costs of living overseas. Students are advised to investigate the coverage and cost of a Travel Insurance Policy that might cover some of those costs.

B. Withdrawal from the program by the student.

(i.e. not as a direct result of an administrative decision)

The refund of tuition and fees for any student who chooses to terminate participation in the program on their own terms is subject to the UT Austin stated Fee Adjustment percentages (See below).

Refunds for Withdrawing from the University *(Taken from Spring 2003 Course Schedule)*

Refunds for students who withdraw from the University are based on the effective withdrawal date and are calculated according to the percentages given below.

LONG SESSION

Official withdrawal date

Percentage refunded

Prior to the first class day	100% less \$15 matriculation fee
During the first through the fifth class day	80%
During the sixth through the tenth class day	70%
During the eleventh through the fifteenth class day	50%
During the sixteenth through the twentieth class day	25%
After the twentieth class day	None

SUMMER SESSION

Official withdrawal date

Percentage refunded

Prior to the first class day	100% less \$15 matriculation fee
During the first, second, or third class day	80%
During the fourth, fifth, or sixth class day	50%
After the sixth class day	None

The academic calendar overseas will be used for determining the student's actual withdrawal date.

Refunds of tuition and fees can only be distributed once the student's official registration record is adjusted to reflect the withdrawal. Students are advised that this adjustment could take up to two months to process upon return to Austin. The method of reimbursement will actually depend on the means in which the tuition and fee bill was originally paid. (Example: paid by credit card = refunded to credit card).

As with program cancellation, students who withdraw will **not** be eligible for refunds by UT Austin for any expenses incurred or having to do with air travel, accommodations, food, books/supplies or miscellaneous costs of living overseas. Students are advised to investigate the coverage and cost of a Travel Insurance Policy that might cover some of those costs.

Student Signature

Date Signed