CONCEPT OF OPERATIONS:

During certain emergency situations, it may be necessary to evacuate buildings and direct building occupants to designated off campus assembly points. Pre-planning and rehearsal are effective ways to ensure building occupants recognize the evacuation alarm, the outdoor warning system, other emergency communications, and know how to respond. Knowledge of the emergency process will ensure the safety of students, staff, visitors, and emergency responders.

It is the responsibility of each person to know their building emergency evacuation routes and emergency procedures.

Evacuation assistance is established to ensure occupants who require evacuation assistance are provided with the necessary level of support.

Residence Life Staff will assist with directing occupants to the designated assembly points.

OFF CAMPUS ASSEMBLY POINTS:

All North Zone Residence Halls will gather in the back parking lot of Scottish Rite Dormitory, 210 West 27th Street.

All South Zone Residence Halls will gather at the State Parking Lot located across the street from the Brazos Garage.
All Creekside occupants will go to East Park heading North across Dean Keeton St.

**DHFS EMERGENCY TEAM:**

Associate Director of Occupational and Environmental Safety will report to the University’s Command Center located at University Police Department as part of Campus Safety and Security Emergency Command.

Director of Residential Facilities will be back up for the UT Command Center.

Director of Residence Life will report to the CIRT meeting location.

Director of Diversity and Development will be back up for the CIRT meeting location.

All other Directors will assemble at the Doubletree Hotel, 1617 IH-35 North, as the designated DHFS Command Center. The DHFS Command Center will be set up in the hotel Board Room.

The DHFS Emergency Team is responsible for gathering and disseminating information and making decisions that impact our residents, staff, and department during a campus-wide emergency situation.