



Student Accounts Receivable

Main Building Room 4, K5308, 475-7777

Summer 2008 Registration

Registration Dates

Date	Description	Undergraduate Pmt due:	Graduate Pmt due:
April 14-25	Continuing and readmitted students eBill notifications issued April 29	May 15, 5:00 p.m.	June 6, 5:00 p.m.
May 27-29	Registration continuing and readmitted graduates		June 6, 5:00 p.m.
	Add/drops for paid students	June 10, 5:00 p.m.	June 10, 5:00 p.m.
June 3 – 4	New and readmitted graduate students All undergraduates not yet registered	June 4, 5:00 p.m.	June 6, 5:00 p.m.
June 5-6	\$25 late fee in effect All students not yet registered	June 6, 5:00 p.m.	June 6, 5:00 p.m.
June 9-10	\$50 late fee in effect All students not yet registered	5:00 p.m. day of registration	5:00 p.m. day of registration
July 11	Students enrolling in 2nd term	July 11, 5:00 p.m.	July 15, 5:00 p.m.
	Add/drops for paid students	July 17, 5:00 p.m.	July 17, 5:00 p.m.
July 14-15	\$25 late fee in effect Students not yet enrolled in 2 nd term	July 15, 5:00 p.m.	July 15, 5:00 p.m.
July 16-17	\$50 late fee in effect Students not yet enrolled in 2 nd term	5:00 p.m. day of registration	5:00 p.m. day of registration

* **\$200 late fee in effect after the 4th class day of summer terms**

Other Important Dates

Compliance Dates

- **June 23** first term and **July 30** second term
- 100% of the bill must be paid by these dates or the registration is *cancelled*.

Add/Drops

May 27-29, Jun 3-6, Jun 9-10, Jul 14-17

- Payment for added classes is due the 4th class day of summer terms, June 10 and July 17
- Add bills are not distributed - payment is due the 4th class day.
- Refunds are released after the 4th class day of summer term, June 11, and July 18.

Contact Registration Supervision (475-7656) for questions about the above dates.

SS2 Documents

- If approved by April 25, use RZ screen to confirm attendance for a student who has a zero balance bill.
- If approved after April 25, the student or department is responsible for bill recalculation and confirmation. Use the **My Tuition Bill** web site in UT Direct, or call SAR at 475-7777.

Note: Attendance **must** be confirmed if the balance due is zero in order to avoid the student's registration being cancelled.

Resident Tuition Entitlement forms

Go to <https://utdirect.utexas.edu/acct/fb/waivers/>. Click on "Request Waiver".

TA/AI Tuition Assistance

Tuition balances will be adjusted for tuition assistance if the department tries to approve the appointment document. See <http://www.utexas.edu/ogs/employment/tuition> for more information.

Electronic Billing

It is imperative that students keep the email address on their student records current, as all tuition billing is by email. This is consistent with The University Electronic Mail Student Notification Policy found at <http://www.utexas.edu/its/policies/emailnotify.php>

Methods of Payment

Credit Card – MasterCard or Discover – 1.75% charge for tuition or tuition loan payments by credit card.

eCheck – secure, online check payment. It does not require a high-assurance EID and can be used by anyone acting as an eProxy.

EFT (electronic funds transfer) is a pre-established bank authorization. Account information is stored and can be used for deposits (financial aid, refund) or payments. High-assurance EID is required.



The University of Texas at Austin • Office of Accounting
Student Accounts Receivable
 Main Building Room 4, K5308, 475-7777
Fall 2008 Registration

Registration Dates

Date	Description	Undergraduate Pmt due:	Graduate Pmt due:
April 14-25	Continuing and readmitted students eBill notifications issued July 22	August 13, 5:00 p.m.	September 2, 5:00 p.m.
June 9-July 18	Continuing and readmitted students eBill notifications issued July 22	August 13, 5:00 p.m.	September 2, 5:00 p.m.
August 21-22	New and readmitted undergraduates and all graduates	August 26, 5:00 p.m.	September 2, 5:00 p.m.
August 24	New and readmitted undergraduates and all graduates	August 26, 5:00 p.m.	September 2, 5:00 p.m.
August 25-26	\$25 late fee in effect All students not yet registered	August 26, 5:00 p.m.	September 2, 5:00 p.m.
August 27-September 2	\$25 late fee in effect All students not yet registered	5:00 p.m. day of registration	September 2, 5:00 p.m.
September 3-12, weekdays only	\$50 late fee in effect All students not yet registered	5:00 p.m. day of registration	5:00 p.m. day of registration

* **\$200 late fee in effect after the 12th class day of the fall and spring terms**

Other Important Dates

<p>Compliance Date</p> <ul style="list-style-type: none"> - September 22, 5:00 p.m. - 100% of the bill must be paid by this date or the entire registration is <i>cancelled</i>. <p>Installment Dates</p> <ul style="list-style-type: none"> - 2nd tuition installment September 26 - 3rd tuition installment October 24
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<p>Add/Drops (8/21-8/22) (grads), 8/24 – 9/12 weekdays all students)</p> <ul style="list-style-type: none"> - Payment for added classes is due the 12th class day, September 12. - Add bills are not distributed - Refunds are released after the 12th class day, September 12.
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Contact Registration Supervision (475-7656) for questions about dates.

SS2 Documents

- If approved by July 18, use RZ screen to confirm attendance for a student who has a zero balance bill.
 - If approved after July 18, the student or department is responsible for bill recalculation and confirmation. Use the **My Tuition Bill** web site from the My Finances menu in UT Direct, or call SAR at 475-7777.
- Note: Attendance **must** be confirmed if the balance due is zero in order to avoid the student's registration being cancelled.

Resident Tuition Entitlement forms

Go to <https://utdirect.utexas.edu/acct/fb/waivers/>. Click on "Request Waiver".

TA/AI Tuition Assistance

Tuition balances will be adjusted for tuition assistance if the department attempts to approve the appointment document. See <http://www.utexas.edu/ogs/employment/tuition> for more information.

Electronic Billing

It is imperative that students keep the email address on their student records current as all tuition billing is by email. This is consistent with The University Electronic Mail Student Notification Policy found at <http://www.utexas.edu/its/policies/emailnotify.php>

Installment Payment Plan

Students paying in installments must sign a promissory note at **My Tuition Bill** web site. Refunds for dropped classes are applied to the installment balance. Withdrawal refunds are based on the total tuition bill amount, not installment amount paid.

Methods of Payment

- Credit Card – MasterCard or Discover – 1.75% fee for tuition or tuition loan payments by credit card.
- eCheck – secure, online check payment. It does not require a high-assurance EID and can be used by anyone acting as an eProxy.
- EFT (electronic funds transfer) is a pre-established bank authorization. Account information is stored and can be used for deposits (financial aid, refund) or payments. High-assurance EID is required.