

SI Session Feedback Form

SI Leader _____ Date/day/time _____ Location _____
 Course#/Section/Instructor _____ SI Trainer _____

MODES OF OPERATION AND COMMENTS

__ Note building _____ Sample Test _____
 __ Form ques/ans _____ Post test survey _____
 __ Problem solving _____

#1 FOCUS OF SI SESSION – What did attendees learn about how to learn in this SI session?

FEEDBACK

KEY Ex = Exceptional **OK** = Well done **NR** = attendees will benefit from further refinement **Blank** = not observed

VERBAL SKILLS

1. __ Praises for questions, restates using baseline, waits
2. __ Avoids relecturing
3. __ Avoids "I question, you answer" format
4. __ Encourages forming questions on unclear material
5. __ Gives positive acknowledgement for attempts at answers
6. __ Encourages attempts at answers
7. __ Checks for understanding, especially with questioner
8. __ Controls overly verbal students
9. __ Models forming potential test questions
10. __ Avoids pressure statements like "think", "come on", etc.
11. __ Creates opportunities for less verbal to contribute
12. __ Speaks loudly and clearly
13. __ Models how to find sources on information
14. __ Uses baseline properly
15. __ Keeps group on task
16. __ Uses open-ended questions
17. __ Avoids leading questions
18. __ Repeats questions and answers aloud
19. __ Summarizes what is said
20. __ Closes with request on what to cover next time
21. __ Reflects questions back to the group

NON-VERBAL SKILLS

1. __ Lets attendees lead
2. __ Lets attendees choose topics to cover
3. __ Student do most of the talking (90%)
4. __ Allows attendees to set pace of the session
5. __ Waits min. of 30 seconds thinking time before speaking
6. __ Records attendees responses on the board
7. __ Boardwork is legible and organized
8. __ Uses abbreviations, symbols, short phrases on the board
9. __ Puts page number or lecture date on board for each topic
10. __ Numbers steps, stages, traits, parts, etc. on the board
11. __ Allows attendees to think out loud
12. __ Protects attendees who are thinking out loud
13. __ Attendees identify clues to main ideas and related details
14. __ Attendees determine the source of main ideas & details
15. __ Shows interest and enthusiasm for material & learning it
16. __ Creates a safe environ. to take risks, reveal weaknesses
17. __ Holds session to prescribed time limits
18. __ Puts time and location of next SI session on the board
19. __ Provides analogies/other ways to organize or learn info.
20. __ Attendees determine if information is right or wrong
21. __ Breaks larger group into smaller groups

LEARNING SKILLS

1. __ **Learning skills are the major focus of the session**
2. __ Models/elicits personal learning skills and avoids "telling"
3. __ Models/elicits use of notecards/other note organ. sys.
4. __ Models/elicits use of mnemonics/other memory devices
5. __ Models/elicits information on self-testing
6. __ Models or has attendees create steps, stages, rules, etc.
7. __ Models/elicits information on how to learn each main idea
8. __ Weaves learning skills into session topics
9. __ Facilitates exchange of info in notes among attendees
10. __ Uses sample or informal quizzes (who made them?)
11. __ Uses review sheets (who made them?)
12. __ Provides handouts on learning skills
13. __ Encourages use of study groups, tutoring, etc.
14. __ Encourages testimony on successful skills for learning

INTERPERSONAL SKILLS

1. __ Makes effort to learn names
2. __ Uses names regularly
3. __ Uses good manners
4. __ Uses eye contact effectively
5. __ Acts upon non-verbal cues indicating confusion
6. __ Treats attendees equally
7. __ Appears relaxed

ATTITUDE SKILLS

1. __ Applies suggestions from supervisors
2. __ Willing to focus on learning how to learn subject matter
3. __ Willing to give control to students
4. __ Willing to conform leadership style to SI model
5. __ Establishes rapport with attendees

Comments:

FOCUS FOR THE NEXT SI SESSION

Skill area: _____ Number of specific behavior to practice & refine _____ Skill area: _____ Number of specific behavior to practice & refine _____
 1. _____ 1. _____ 2. _____ 2. _____