

Formats to Enhance Notes and Study

Take class notes on one side only and leave space on the other side of the page.

1.

Text Notes		Sum- mary		Q U E S T I O N S		Class Notes
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2.

Text Notes	Class Notes
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Summary

3.

Text Notes		S U M M A R Y		Class Notes
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4.

Text Notes	Rewrite Class Notes
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All of these approaches are effective, but you will have to personally find the way that works best. The important thing is to take an **active** role in note taking. Don't just write down what the professor says, think about it. After class, look at the notes, and answer any questions that you have about them by consulting the book, your SI Leader or the professor. Rewriting is an excellent device for analyzing and synthesizing the class material. It is also great for retention. Add to the class notes with own comments (I like to use different color ink), fill in any steps that were skipped in class, and integrate the text into your notes. Make sure to review or rewrite your notes as soon as possible after the lecture, when you still remember what happened in class.