1. What is your primary UT affiliation?

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Faculty</td>
<td>0.166667</td>
<td>229</td>
<td>17%</td>
</tr>
<tr>
<td>2</td>
<td>Staff</td>
<td>0.6906841</td>
<td>949</td>
<td>69%</td>
</tr>
<tr>
<td>3</td>
<td>Student</td>
<td>0.1331878</td>
<td>183</td>
<td>13%</td>
</tr>
<tr>
<td>4</td>
<td>Other (please specify)</td>
<td>0.0094614</td>
<td>13</td>
<td>1%</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>1,374</td>
<td>100%</td>
</tr>
</tbody>
</table>

Other (please specify)
- Emeritus faculty
- Retired staff working part time
- Graduate student and instructor
- Retired Faculty
- Emeritus Faculty
- retired faculty
- Prof. Emeritus
- RETIRED
- Adjunct Faculty
- Assistant Instructor/Graduate Student
- Grad Student / Teacher / TA

I am Staff, but answering this questionnaire from the perspective of...

Statistic Value
- Min Value: 1
- Max Value: 4
- Mean: 1.99
- Variance: 0.34
- Standard Deviation: 0.58
- Total Responses: 1,374

2. Which of the calendaring services do you use? (check all that apply)

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Google</td>
<td>0.4459064</td>
<td>610</td>
<td>45%</td>
</tr>
<tr>
<td>2</td>
<td>UTMail</td>
<td>0.1396199</td>
<td>191</td>
<td>14%</td>
</tr>
<tr>
<td>3</td>
<td>Outlook</td>
<td>0.6783626</td>
<td>928</td>
<td>68%</td>
</tr>
<tr>
<td>4</td>
<td>Outlook Web</td>
<td>0.3369883</td>
<td>461</td>
<td>34%</td>
</tr>
<tr>
<td>5</td>
<td>Canvas</td>
<td>0.0789474</td>
<td>108</td>
<td>8%</td>
</tr>
<tr>
<td>6</td>
<td>iCal</td>
<td>0.1878655</td>
<td>257</td>
<td>19%</td>
</tr>
<tr>
<td>7</td>
<td>Other (please specify)</td>
<td>0.1023392</td>
<td>140</td>
<td>10%</td>
</tr>
</tbody>
</table>

Other (please specify)
- org-mode
- sabre/dav hosted on private server
- doodle
-BusyCal via iCal on my Macs
- WebCalendar
- WebEvent for web based room reservations
Office 365
Doodle
PAPER
Zimbra
I do not use calendaring services
Lightning
Blackboard
Lightning a plugin for Thunderbird
Apple Calendar app on Mac OS and iOS
SharePoint, Doodle
none
Point n Click - CMHC system
internal staff calendar application, Doodle polls
SharePoint Server 2007
gSyncit
blackboard
None
Smartphone calendar, Doodle
SHAREPOINT
Blackboard
Office365, iCloud
Calendar (native to iOS)
none
apple's iCloud service
Paper
Mac Calendar
BusyCal
paper
doodle
WebEvent internal calendaring System
Paper
BusyCal
Paper calendar
GradesFirst
Personal Calendar
publish outlook calendar to web
Paper planner
Doodle
Doodle
Union calendar
Zimbra (webmail)
none
SharePoint
Doodle.com, Clunky departmental/building room
Quartzy
my own calendar on old palm software
Apple Calendar (iCal was renamed more than 2 years ago! :)
Iphone
local web calendar applicaiton
Iphone calendar
Android
iPad
phone calendar
Pencil on a paper calendar
paper
doodle poll
Doodle
Symplicity (Law School)
Doodle
Doodle.com
AOL
Calendar (on Mac OS X)
Sharepoint and calendars on the McCombs intranet (perhaps homegrown)
Calendar (Mac)
Yahoo
Airmail
my supervisor prefers ical so I'm forced to use it but would rather not. I also use
Outlook for Mac
Apple Calendar/Mail
Doodle
Doodle
Outlook for Mac
my paper calendar
Outlook 365 (boo-hiss)
Doodle
Sometimes my team uses our wiki for calendaring
none
DEV Direct
Lotus Notes
BusyCal
Eudora
iModules
Doodle polls
STAR- Internal Moody College system for scheduling advising
BusyCal
a paper calendar
Ungerboeck Systems
Entourage (Exchange)
CSE Exchange Server
doodle
Keep my calendar in a PowerPoint deck.
iStudiz app
Paper planner
none
none

<table>
<thead>
<tr>
<th>Statistic</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
<td>1</td>
</tr>
</tbody>
</table>
Max Value 7
Total Responses 1,368

3. Does the service or services you use meet your needs?

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td>0.828635</td>
<td>1,117</td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td>0.171365</td>
<td>231</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>1,348</td>
</tr>
</tbody>
</table>

Statistic Value
Min Value 1
Max Value 2
Mean 1.17
Variance 0.14
Standard Deviation 0.38
Total Responses 1,348

4. Check all of the following features you currently use for calendaring:

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Checking a v</td>
<td>0.644588</td>
<td>798</td>
</tr>
<tr>
<td>2</td>
<td>Room reser</td>
<td>0.5323102</td>
<td>659</td>
</tr>
<tr>
<td>3</td>
<td>Manage so</td>
<td>0.279483</td>
<td>346</td>
</tr>
<tr>
<td>4</td>
<td>View multı</td>
<td>0.8513732</td>
<td>1,054</td>
</tr>
<tr>
<td>5</td>
<td>Share your</td>
<td>0.7681745</td>
<td>951</td>
</tr>
<tr>
<td>6</td>
<td>Book meeti</td>
<td>0.7358643</td>
<td>911</td>
</tr>
<tr>
<td>7</td>
<td>Any other e</td>
<td>0.1203554</td>
<td>149</td>
</tr>
</tbody>
</table>

Any other enterprise feature (please specify)
staff scheduling (desk coverage), tracking holidays and academic calendar dates.
integrating with SharePoint to manage team calendar
Task List
Track Tasks
Share calendars for tracking events
Time categorization
ical appt. integration
"enterprise" features? You are skewing the survey by your choice of wordings!!!
meeting reminders, to dos
note reminders for myself
Room Schedulers installed outside classrooms; Scheduling
keep track of appointments/deadlines, UT related and others.
public folders
Student appointments
None, I dislike all the above features.
Room Schedulers outside classrooms;
Reminding myself to do tasks
sharing scheduled marketing activities with others
Multiple shared Calendars - SharePoint
Reminders
I try to make sure the Canvas calendar is helpful to my students
to send me reminders of tasks and meetings
Book open campus wide mtgs
Adding/ importing events from emails and external websites
View calendar on mobile device
book meetings with non-UT personnel
Sync between devices (and also between
search, categorize, private
Reminders
Need a chat feature that will provide easy access to my work groups
set timers
reminders/alarms
I like seeing my assignments, due dates, meetings, and other information in the calendar.
scheduling laboratory use, visiting scientists
Appointment slots for student conferences
prioritize tasks
Reserve available vehicles
Maintain team master calendar with deadlines and other important dates
quick look up where someone works and phone #
denote an event on my calendar
Connectivity with all devices I use
Broadcast changes in office hours
set up reminders for self.
Coordinate (re)scheduling with people external to UT (most important)
Out of office notifications
equipment reservation
unresolved glitch in my ability to see availability of
categorizing meetings by color
reception of meeting dates
Book Project Bid Meetings internal as well as external
Manage departmental calendar
Tasks
contacts, and tasks
Review availability of Executives, vehicle reservations, review staff availability
View faculty teaching and office hours schedules
Appointment/Note Reminders
Attaching Emails to event invites
manage student employee schedules
Reminder
Remind myself of things I need to do
book meetings with non-UT personnel
Integrations with Office365 products
managing departmental and events calendars
Creating appointments that can be sent as attachments to distribution to groups or lists.
to obtain RSVPs (via Symplcity)
Schedule University events
Daily visitor coordination and parking spot use
invitations to outside companies
Personal time management
Shared calendar on SharePoint
Experimental instrument reservation
Just my own calendars
Scheduling hourly employees
Checking out a UT vehicle.
classroom due-dates
Alarms for meetings/reminders
Track staff travel
set reminders for myself
propose/accept alternate times, reminders
Course management
track performance dates
Student organization meetings
time management
audible alarm/alert for upcoming appointments
use reminders and task list to manage daily schedule
Book meetings with non-UT persons (vendors, etc), sync with mobile phone apps.
Outlist
schedule appointments with students
Keeping track of my schedule
Managing deadlines
Vacation Management
Share Outlook calendar in SharePoint
Maintaining my own calendar, scheduling tasks and reminders of tasks
Schedule performance venues and daily work activities
Tasks (check off task list)
Block out my time from being scheduled.
Staff Time Information
none
none
Respond to other people sending calendar requests
None of these

<table>
<thead>
<tr>
<th>Statistic</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
<td>1</td>
</tr>
<tr>
<td>Max Value</td>
<td>7</td>
</tr>
<tr>
<td>Total Resp</td>
<td>1,238</td>
</tr>
</tbody>
</table>

5. Within your email application, how do you share your

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Within my i 0.5364042</td>
<td>722</td>
<td>54%</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Within my i 0.2838039</td>
<td>382</td>
<td>28%</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Within UT - 0.2473997</td>
<td>333</td>
<td>25%</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>With people 0.1344725</td>
<td>181</td>
<td>13%</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>With Stude 0.0594354</td>
<td>80</td>
<td>6%</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>I do not shε 0.2102526</td>
<td>283</td>
<td>21%</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Statistic</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
<td>1</td>
</tr>
<tr>
<td>Max Value</td>
<td>6</td>
</tr>
</tbody>
</table>
6. Do you book meetings with people via email?

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td>0.8927259</td>
<td>1,215</td>
<td>89%</td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td>0.1072741</td>
<td>146</td>
<td>11%</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>1,361</td>
<td>100%</td>
</tr>
</tbody>
</table>

Statistic

<table>
<thead>
<tr>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
</tr>
<tr>
<td>Max Value</td>
</tr>
<tr>
<td>Mean</td>
</tr>
<tr>
<td>Variance</td>
</tr>
<tr>
<td>Standard Deviation</td>
</tr>
<tr>
<td>Total Respc</td>
</tr>
</tbody>
</table>

7. Within your email or calendaring

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>I use them</td>
<td>0.2809735</td>
<td>381</td>
<td>28%</td>
</tr>
<tr>
<td>2</td>
<td>I prefer to</td>
<td>0.5678466</td>
<td>770</td>
<td>57%</td>
</tr>
<tr>
<td>3</td>
<td>When I rec</td>
<td>0.6615044</td>
<td>897</td>
<td>66%</td>
</tr>
<tr>
<td>4</td>
<td>When appli</td>
<td>0.5265487</td>
<td>714</td>
<td>53%</td>
</tr>
<tr>
<td>5</td>
<td>I use them</td>
<td>0.3672566</td>
<td>498</td>
<td>37%</td>
</tr>
</tbody>
</table>

Statistic

<table>
<thead>
<tr>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
</tr>
<tr>
<td>Max Value</td>
</tr>
<tr>
<td>Total Respc</td>
</tr>
</tbody>
</table>

8. If so, how do you determine their availability to meet? Please rank

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>Total Responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>I check the</td>
<td>459</td>
<td>126</td>
<td>129</td>
<td>124</td>
<td>150</td>
<td>988</td>
</tr>
<tr>
<td>2</td>
<td>I check the</td>
<td>105</td>
<td>126</td>
<td>129</td>
<td>221</td>
<td>300</td>
<td>881</td>
</tr>
<tr>
<td>3</td>
<td>I send an er</td>
<td>420</td>
<td>309</td>
<td>187</td>
<td>108</td>
<td>95</td>
<td>1,119</td>
</tr>
<tr>
<td>4</td>
<td>I call them</td>
<td>75</td>
<td>224</td>
<td>312</td>
<td>225</td>
<td>189</td>
<td>1,025</td>
</tr>
<tr>
<td>5</td>
<td>Other (plea</td>
<td>84</td>
<td>63</td>
<td>62</td>
<td>49</td>
<td>134</td>
<td>392</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>1143</td>
<td>848</td>
<td>819</td>
<td>727</td>
<td>868</td>
<td>-</td>
</tr>
</tbody>
</table>

Other (please specify)
n/a
doodle poll
doodle
I talk to them or IM them
survey monkey
Use a Doodle Poll
I ask in person
doodle polls
prescriptive scheduling
doodle poll
Speak directly
doodle
Doodle poll
e-mail their assistants
Doodle
doodle poll
push request
text
Doodle poll
NA
none
send a doodle poll
I speak to them in person!
doodle poll
UT Mail google chat
Doodle
Talk to them in person
Physically Find Them
Doodle
Doodle Poll
Doodle poll - meetings usually involve many people
Doodle
doodle.com
I use a polling program
I just assume they're available or will decline if not
I ask them when I see them
Discuss in person
Use Doodle
Talk to them in person (if possible)
I ask in person during a different meeting or class
verbal face to face
Doodle
Doodle website
ask them in person
DoodlePoll
Online survey (if bigger group)
Doodle
contact assistant
some colleges and UT entities I do not have access to calendars to see schedule availability
I use a Doodle Poll
doodle
guess
Twitter
send a survey
Doodlepoll is the worst thing ever
Doodle Poll
Doodle poll
Doodle
Doodle
Text, in person, etc
I use Outlook to check for their availability and Doodle Polls for large gatherings
I use doodle.com
Doodle poll
Make appointment slots available
Doodle
Doodle Pool
Talk to them
Use Doodle or Meeting Wizard
Doodle survey
Doodle
email associate dean’s assistant
Doodle poll
planned/confirmed during in-person meetings
n/a
Doodle
send a doodle poll about availability
doodle
Doodle
Chat via messenger or in person
Ask them I’m person
Doodle
Doodle.com
doodle
doodle poll
doodle
Doodle
Go ask them
use a web application
Doodle poll
I call them when Outlook crashes!
I text and ask them
I ask them in person
stop by office
doodle poll
ask secretary to do it
doodle poll
Instant Message
doodle poll
DoodlePoll
Doodle
I ask her/him

<table>
<thead>
<tr>
<th>Statistic</th>
<th>I check the</th>
<th>I check the</th>
<th>I send an email</th>
<th>I call them</th>
<th>Other (please specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Max Value</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Mean</td>
<td>2.37</td>
<td>3.55</td>
<td>2.24</td>
<td>3.22</td>
<td>3.22</td>
</tr>
<tr>
<td>Variance</td>
<td>2.33</td>
<td>1.93</td>
<td>1.64</td>
<td>1.42</td>
<td>2.47</td>
</tr>
<tr>
<td>Standard Deviation</td>
<td>1.53</td>
<td>1.39</td>
<td>1.28</td>
<td>1.19</td>
<td>1.57</td>
</tr>
</tbody>
</table>
9. How would you prefer to determine their availability to meet?

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5 Total Responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>I check the person's availability within my email application</td>
<td>621</td>
<td>125</td>
<td>69</td>
<td>80</td>
<td>1,040</td>
</tr>
<tr>
<td>2</td>
<td>I check the person's availability using some other calendaring system</td>
<td>128</td>
<td>229</td>
<td>124</td>
<td>174</td>
<td>886</td>
</tr>
<tr>
<td>3</td>
<td>I send an email asking when they are available</td>
<td>258</td>
<td>288</td>
<td>289</td>
<td>136</td>
<td>1,037</td>
</tr>
<tr>
<td>4</td>
<td>I call them</td>
<td>70</td>
<td>169</td>
<td>246</td>
<td>281</td>
<td>963</td>
</tr>
<tr>
<td>5</td>
<td>Other (please specify)</td>
<td>66</td>
<td>34</td>
<td>55</td>
<td>34</td>
<td>330</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>1,143</td>
<td>845</td>
<td>783</td>
<td>705</td>
<td>780</td>
</tr>
</tbody>
</table>

Other (please specify)
- Doodle
- doodle poll
- Doodle
- IM
- survey monkey
- Doodle Poll
- Doodle
- speak directly
doodle
- Doodle
- Using my own software
- Doodle Survey
doodle poll
text
- Doodle poll
- NA
- none
- send a doodle poll
- Doodle Poll
- In-person
doodle poll
- Doodle
- Doodle Poll
- Doodle poll
doodle
doodle.com
doodle poll
- I ask them when I see them
- Discuss in person
- Doodle is useful
- Talk to them in person (if possible)
- In person
- Doodle
- ask in person
- Online survey
- contact assistant
- Something like Doodle
guess
Teitter
I check availability in a way that keeps my and their information private other than times
Doodlepoll please never again
Doodle poll
Doodle
Doodle
Same as above; text, in person, etc
Doodle poll
Talk to them
doodle or meeting wizard
doodle poll
Doodle survey
e-mail associate dean's assistant
Doodle
in-person meeting pre-planning
don't know
doodle poll or equivalent
Doodle
Doodle
Email application is irrelevant -- syncing with email requests critical
doodle
doodle poll
doodle
Doodle
Go ask them
Doodle poll
unsure
I ask them in person
stop by
doodle poll
secretary
Instant Message
Doodle poll with availability autofilled from calendar
DoodlePoll
Doodle
doodle
I ask her/him
doodle
Doodle Poll
Doodle
Admin Assistant help
n/a
Doodle poll
poll
I would not have my own info available in that manner
Doodle
doodle poll
Doodle
again - not appropriate for a ranked question - I do not use an 'other' method

Doodle
Doodle Poll
Doodle Poll
Doodle
Text or face-to-face
I check their availability using outlook scheduling assistant
doodle poll
text or instant message
An agent that just FOUND and scheduled!

find them
face-to-face
I walk to their desk
text

<table>
<thead>
<tr>
<th>Statistic</th>
<th>I check the</th>
<th>I check the</th>
<th>I send an er</th>
<th>I call them</th>
<th>Other (please specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Max Value</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Mean</td>
<td>2.04</td>
<td>3.17</td>
<td>2.48</td>
<td>3.38</td>
<td>3.45</td>
</tr>
<tr>
<td>Variance</td>
<td>2.23</td>
<td>2.05</td>
<td>1.39</td>
<td>1.43</td>
<td>2.52</td>
</tr>
<tr>
<td>Standard D</td>
<td>1.49</td>
<td>1.43</td>
<td>1.18</td>
<td>1.2</td>
<td>1.59</td>
</tr>
<tr>
<td>Total Respc</td>
<td>1,040</td>
<td>866</td>
<td>1,037</td>
<td>963</td>
<td>330</td>
</tr>
</tbody>
</table>

10. Other than your own calendar, how many faculty/staff calendars do you regularly open at the same time?

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>None – I on 0.3380074</td>
<td>458</td>
<td>455</td>
<td>34%</td>
</tr>
<tr>
<td>2</td>
<td>5-Jan 0.5785976</td>
<td>784</td>
<td>742</td>
<td>58%</td>
</tr>
<tr>
<td>3</td>
<td>10-Jun 0.0605166</td>
<td>82</td>
<td>76</td>
<td>6%</td>
</tr>
<tr>
<td>4</td>
<td>15-Nov 0.0132841</td>
<td>18</td>
<td>17</td>
<td>1%</td>
</tr>
<tr>
<td>5</td>
<td>&gt;15 0.0095941</td>
<td>13</td>
<td>12</td>
<td>1%</td>
</tr>
<tr>
<td>Total</td>
<td>1,355</td>
<td></td>
<td>1,355</td>
<td>100%</td>
</tr>
</tbody>
</table>

Statistic | Value
Min Value | 1
Max Value | 5
Mean | 1.78
Variance | 0.49
Standard D | 0.7
Total Respc | 1,355

11. If any of these are resource/room calendars, how many do you regularly manage or open?

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>5-Jan 0.4289026</td>
<td>555</td>
<td>555</td>
<td>43%</td>
</tr>
<tr>
<td>2</td>
<td>10-Jun 0.0285935</td>
<td>37</td>
<td>37</td>
<td>3%</td>
</tr>
<tr>
<td>3</td>
<td>11 – 15 0.0108192</td>
<td>14</td>
<td>14</td>
<td>1%</td>
</tr>
<tr>
<td>4</td>
<td>&gt;15 0.0123648</td>
<td>16</td>
<td>16</td>
<td>1%</td>
</tr>
<tr>
<td>5</td>
<td>None 0.5193199</td>
<td>672</td>
<td>672</td>
<td>52%</td>
</tr>
<tr>
<td>Total</td>
<td>1,294</td>
<td></td>
<td>1,294</td>
<td>100%</td>
</tr>
</tbody>
</table>
Statistic | Value
--- | ---
Min Value | 1
Max Value | 5
Mean | 3.16
Variance | 3.81
Standard Deviation | 1.95
Total Respc | 1,294

12. Please share your current experiences with email at UT: Check all of the following features you currently use for business email.

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar Answer</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Send email</td>
<td>0.3399558</td>
<td>462</td>
<td>34%</td>
</tr>
<tr>
<td>2</td>
<td>Receive email</td>
<td>0.3612951</td>
<td>491</td>
<td>36%</td>
</tr>
<tr>
<td>3</td>
<td>Out of office</td>
<td>0.6909492</td>
<td>939</td>
<td>69%</td>
</tr>
<tr>
<td>4</td>
<td>Forwarding</td>
<td>0.4930096</td>
<td>670</td>
<td>49%</td>
</tr>
<tr>
<td>5</td>
<td>Delayed email</td>
<td>0.1022811</td>
<td>139</td>
<td>10%</td>
</tr>
<tr>
<td>6</td>
<td>Send and receive email</td>
<td>0.9852833</td>
<td>1,339</td>
<td>99%</td>
</tr>
<tr>
<td>12</td>
<td>Other (please specify)</td>
<td>0.0441501</td>
<td>60</td>
<td>4%</td>
</tr>
</tbody>
</table>

Other (please specify)
- archiving information
- Sorting e-mails to folders by applying rules
- task and project management
- Smart folders & priority flags
- Calendar
- Rules, blocking
- Send email from within a database
- Sometimes I send encouraging emails to myself, but delay the sending so it comes
- I want delayed email function but with Office 365, I cannot have it
- voicemail to emails
- Google Docs and Drive for sharing and uploading emailed docs
- Filtering
- mail merge via Microsoft Word
- categorize, reminders, flags
- interact with smartphone
- listserves
- task managing
- create task from email, create appointment from email
- check email from phone or home computer
- I try to archive appropriate email but it is not an available function. archive in the true sense of the meaning.
- Task adding, email flagging, file archiving
- calendaring
- I just forward my UT email to my personal gmail
- polls/tasks
- mail merge, listserv
- flags, reminders, work offline, archive
- Search feature, flags
- Batch email for surveys, automated email to & from RightNow
- Flagging mail (ALL THE TIME)
Search all folders
iModules for group emails, UTLists too
Send email to other apps like Trello
archiving messages
Business rules/inbox management
automatically move/archive messages from certain entities
Setup meetings from a shared resource
google excel docs for student sign ups
remote access to email ....
All
secure comm
email merge
checking/validating addresses
Use folders to manage by topic and to do's
activeInbox add-on
Ability to share documents so PDF attachment is necessary, with some being large files.
multi-access to one position-based email address
as an Exchange administrator, I use all of the features available through Office365
multiple email accounts
only using Math Dept email !
i dislike ut email
I use my email as a task manager, inbox holds tasks, when completed the email is filed
Sorting unwanted senders directly to trash
Mobile and remote email features
use integrated features with Tasks and OneNote
Shared email accounts (general info requests, online orders, etc.)
1) simultaneous, two-way, desktop access to multiple business e-mail accounts and archived messages
2) The Moody College Usher web site use the above.
Organizational Folders for Quick access and the Search function

Statistic Value
Min Value 1
Max Value 12
Total Resp 1,359

13. How essential is it to have calendaring features integrated with email on a scale of 1-5?

<table>
<thead>
<tr>
<th></th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 - Essential</td>
<td>0.5479351</td>
<td>743</td>
<td>55%</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>0.1622419</td>
<td>220</td>
<td>16%</td>
</tr>
<tr>
<td>3</td>
<td>3 - Neutral</td>
<td>0.1688791</td>
<td>229</td>
<td>17%</td>
</tr>
<tr>
<td>4</td>
<td>4</td>
<td>0.0324484</td>
<td>44</td>
<td>3%</td>
</tr>
<tr>
<td>5</td>
<td>5 - Not essential</td>
<td>0.0884956</td>
<td>120</td>
<td>9%</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>1,356</td>
<td>100%</td>
</tr>
</tbody>
</table>

Statistic Value
Min Value 1
Max Value 5
Mean 1.95
Variance 1.64
14. When you email other UT employees or students for the first time, how do you find their email address?

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>In my email</td>
<td>0.2649007</td>
<td>360</td>
<td>26%</td>
</tr>
<tr>
<td>2</td>
<td>In the UT directory</td>
<td>0.6423841</td>
<td>873</td>
<td>64%</td>
</tr>
<tr>
<td>3</td>
<td>In a Department</td>
<td>0.0301692</td>
<td>41</td>
<td>3%</td>
</tr>
<tr>
<td>4</td>
<td>Other (please specify)</td>
<td>0.062546</td>
<td>85</td>
<td>6%</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>1,359</td>
<td>100%</td>
</tr>
</tbody>
</table>

In a Department
Other (please specify)
http://www.google search
I also use a UT directory first, Student records for students
http://journalism.utexas.edu/faculty
http://rtf.utexas.edu/faculty
I often have students sign-up and I transcribe their email into my list
http://www.as.utexas.edu/astronomy/people/people.html
http://www.utexas.edu/cola/depts/psychology/
I would like to use the UT Directory but it is hit or miss; Canvas is too slow
http://www.utdirect.utexas.edu/lodir/index.WBX
Sometimes in email system address book, sometimes directory
UT directory for those missing from email directory
website or ask personally
Google
Hunt for it online
utdirect
Syllabus or ask them
ask them to email me
In the UT directory or In a Department directory
I search for their name on the web
Ask them for their email
for students, I use Canvas
all the above, but it is very inconvenient that some
with great difficulty, searching everywhere, asking everyone
google
Why can I only pick one option? If it is employees, I use the UT Directory. If it is a
Either from class roster (students) or UT website (Fac/Staff)
Ask other people
Both the Outlook address book and UT directory, as well as other
The email system's address book sucks.
for staff I use the UT Directory, students - Mainframe
The McCombs Job Board and/or OCR
Ask coworkers
ut directory
Google the person
I try to find them in the Outlook directory but I find that I can't find all people
department web page
get their contact from them or another person
Directory first; if not found, VIP records
I ask them/google
I use Google to search for their name plus "utexas.edu"
email system and directory
For students: advisor's toolkit. For others: UT directory
Through our appointment system; and UT Directory if a problem with what is in appointment system
I use both my email system's address book AND the UT directory. Not all campus
I copy & paste their addresses in my contacts
I use both UT Directory and the email system global address book equally
IMAP address book
applicant information for applicants and ut directory for staff
all of these depending
Global Address Book
system when possible, then UT directory if not
I google for their home page
google it
via command line in UNIX
email global address book or the UT online Directory
DEFINE
X500.utexas.edu
Advisors toolkit
written note
In original contact email or document
I google it
For faculty: Google, Students: Directory
UTMSI prints a contact list and provides to staff
1) e-mail client recipient list 2) outlook global address list 3) UT directory
The Moody college Usher web site uses TED to get email information for a given eid.
my email or google/UT directory
*DEFINE

<table>
<thead>
<tr>
<th>Statistic</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min Value</td>
<td>1</td>
</tr>
</tbody>
</table>
Max Value 4
Mean 1.89
Variance 0.53
Standard Deviation 0.73
Total Responses 1,359

15. Do you use a mobile device to access email or calendar? &nbsp;

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td>0.8290536</td>
<td>1,130</td>
<td>83%</td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td>0.1709464</td>
<td>233</td>
<td>17%</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>1,363</td>
<td>100%</td>
</tr>
</tbody>
</table>

Statistic Value
Min Value 1
Max Value 2
Mean 1.17
Variance 0.14
Standard Deviation 0.38
Total Responses 1,363

16. I use my mobile device to (please check all that apply):&nbsp;&nbsp;

<table>
<thead>
<tr>
<th>#</th>
<th>Answer</th>
<th>Bar</th>
<th>Response</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>check email</td>
<td>0.9839715</td>
<td>1,105</td>
<td>98%</td>
</tr>
<tr>
<td>2</td>
<td>check calendaring</td>
<td>0.8664292</td>
<td>973</td>
<td>87%</td>
</tr>
<tr>
<td>3</td>
<td>create meeting invitations</td>
<td>0.2894034</td>
<td>325</td>
<td>29%</td>
</tr>
<tr>
<td>4</td>
<td>accept meeting invitations</td>
<td>0.507569</td>
<td>570</td>
<td>51%</td>
</tr>
</tbody>
</table>

Statistic Value
Min Value 1
Max Value 4
Total Responses 1,123

17. What improvements would you like to see in calendaring and email services at UT? 

Text Response
Better integration with cloud storage
turn all calendars on the website into gmail calendars (looking at you UTCS)
it works great!
integration with Google Now
The biggest drawback I see to calendaring services online is that, due to cross-platform functionality and
I wish classes that we are registered for would automatically populate people's calendars to show that
easier permissions setting on the client side without having to ask ITS for service accounts
None. Changing only ever complicates things.
polling capability like Doodle and I'd love a 2nd type of calendar that lets me plan out events,
Appointment reminders for students booked through Outlook
Integration into e-mail
More stability with calendar (especially for those with many calendars that they manage)
An integrated system. For example, my CS department email is not integrated with the UT mail system.
Improve the Canvas feature for scheduling office hour appointments;
complete abandonment of Outlook - there is no other software
Calendaring and address book integration across departments. (I think our
Better coordination among different CSUs, ability to check other’s calendars on
Performance (O365/AEMS is very slow). Calendar sync between O365/AEMS and UTMail/Google users.
Pick one service (Microsoft, Google, or whoever as well as on-prem or
Make calendaring mobile friendly, allow customization of email lookups... IE If I
Outlook web app calendar integrated with google calendar
Maybe I’m doing something wrong but some of the answers would not take if I chose the
I used to be able to do my Outlook Exchange calendar via mobile in iOS but this
Syncing Microsoft Project with Outlook via Office 365 (or another program pairing
Outlook calendaring is quirky when making changes, and it can be difficult to
Outlook works great for me but I wish everyone would use it!
integration between different calendaring systems. Like between outlook at google
Just use enterprise Gmail, already. How is this even a hard decision?
extraordinary capacity, extraordinary searchability, multiple flag color
Meeting creation and acceptance on OWA app could be improved, so
Stop assuming that everyone is using Outlook and realize some of use
global invitee availability check OS independent
I would like to see everyone on the same Exchange platform
ability to share across platforms. for example, not have to have an @austin
Often Outlook cannot find what I when I search, and sometimes loses connection
Stability, strong web portal as a substitute for Outlook client, tie-in to collaboration tools
I wish all staff would use Microsoft exchange. It is so inconvenient to have to
None, think they are just fine.
I am unable to send mail to all faculty in my department under UTMAIL, though it is allowed in Thunderbird.
Centralize on AEMS, as it has proven to be the most reliable and is the
I prefer iCal and Google to Outlook. If we have to keep Outlook, i
The directory should sort "Last, First", but names in the From line
incorporating room reservations with mobile device
Not allowing two people to book the same room at the same time.
Better, easier, and more reliable integration with gmail and usability on mobile devices, especially Android

I would like to see whether I’m free/busy on my phone
I use Outlook for Mac and it does not have good features for html features in the body of the
Do ****NOT**** centralize it under "Shared" services.
I’d like to see global free/busy and automatied list management
Ability to integrate/share calendars outside UT enterprise (e.g. Google calendar)
Reliability and Accuracy; better ability to sync with mobile devises
be able to send emails or calendar invites on a scheduled date (in the future)
Better support for room reservation calendars.
NA
Consistency in how users are found in the address book; some are last name, some are first name. All
I think it is fine the way it is. If improvements are made, I am sure they will be most useful.
Everyone converted to 365
Ability to integrate my Outlook calendar with Canvas
Thru spelled through
None. Just make sure we always have the option of using Microsoft Outlook. It's
Not have it be outlook. It is not mobile friendly. Moving to pure Google would be amazing
Cloud is slow; sometimes there’s a several-hour delay in delivery/receipt.
the mobile version of Outlook is not as good as the web version
I would be incredibly useful if all e-mails and calendars of UT faculty, staff and grad student
The last thing I want or need is another damn calander service I'm forced to update or use. I'm quite
NA
I am nervous to accept canlendaring events on mobile, they also don't always show up on all
Everyone at UT Austin on the same system
Reliability, ease of access, intuitive design and sharing capabilities.
Email app for phone and tablets
Use Gmail only, get rid of MS
Get everyone to use a common calendaring system for faculty/staff/resources.
its fine how it is.
It would be nice to be able to look up people's email addresses directly from the email
having students do calendaring
I want delayed email function--Office 365 and Outlook for Mac have removed
Exchange server with Outlook can be slow at times; better server would be nice
Universal platforms mandated for all employees
everybody to use outlook. everybody to know how to use outlook.
Quarter times available
no junk email or blocking without my express permission; this is VERY annoying
More fluid / user-friendly interface, like iCal. Outlook is clunky.
A uniform system
I would prefer to be able to find anyone at UT by typing their name into a new email window
faster service
Seamless integration
Scheduling student appointments is really tricky. I wish there was a standardized, university-
Make it compatible with other applications like Doodle
The system works fine for me as is.
highlighted dates and times w/in emails to add to calendar if applicable; have email addresses
Get rid of outlook - it's horrible. Gmail/google-based services would be much better.
better spam filter
No comments
Full Integration for ALL of campus within GAL. Use of the LDAP connection with TED rather
I have no complaints.
Names in the GAL should be standardized. Last, First (or First Last) but everyone should be the same.
none at this time
greater sharing/calendar accessibility would be ideal, improved integration
I use iCal for personal and work events. I want to be able to share a calendar
It is working well as it is.

Statistic     Value
Total Respc   655
Please share your current experiences with email at UT: Check all of the following features you currently use for business email.